

HAREWOOD PARISH COUNCIL

Incorporating
Harewood, Wike, Weardley and Wigton Moor



MINUTES OF A PARISH COUNCIL MEETING HELD IN WIGTON MOOR URC ON THURSDAY 23 JULY 2026 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Mike PAWSON	WIGTON		Y
Howard FOREMAN	WIGTON		Y
Angela LAWTON	WIGTON		Y
Bob HILL	WIGTON		Y

Also in attendance was K. Sedman (Parish Clerk).

THE CHAIR OPENED THE MEETING AT 19.02HRS

1. APOLOGIES FOR ABSENCE

Apologies were received from P Stephenson (Cemetery Clerk).

2. COUNCILLORS DECLARATIONS OF INTEREST

There were no Councillors declarations of interest.

3. MINUTES OF MEETING HELD IN WIGTON MOOR URC 18 JUNE 2026

The minutes of the last meeting were accepted as a true record and signed as such by the Chair.

4. PLANNING MEETING OPENED AT 19.08HRS

4.1 Planning Applications Received

- 26/03073 69 Plantation Gardens. Removal of existing porch and rear dormer; single storey front, side and rear wraparound extension and first floor gable extension; new rear dormer incorporating balcony with balustrading.
HPC NO OBJECTION
- 26/03086 47 High Ash Crescent. Reduction of existing garage; single storey rear extension; alterations to existing front door including new canopy and additional window to side.
HPC NO OBJECTION
- 26/03292 Harewood Fish Lake. Installation of sheet piling to facilitate a cofferdam during repair works to the sluice gate; Following completion of the repairs, the piles are proposed to be cut down to lake bed level and retained in situ.
HPC NO OBJECTION

- 26/03304 111 Wigton Lane. Alterations to dwelling including two storey extensions to front side and rear and first floor extension over existing front single storey element; formation of rear balconies; part conversion of existing garage to habitable room and formation of rooms in roof space; alterations to fenestration and material finishes; removal of a vehicular access with associated alterations to boundary treatments and gate; associated hard and soft landscaping including alterations to rear patio.
HPC NO OBJECTION
- 26/03401 30 High Ash Drive. Single storey side extension and wheelchair ramp with railings to rear.
HPC NO OBJECTION
- 26/03450 98 Wigton Lane. Demolition of garage to the side; Hip to gable loft conversion; Part two, part single storey side extension; New entrance door and canopy to the front; Replacing existing windows throughout; Stone cladding to the rear.
HPC NO OBJECTION
- 26/03781 6 Carlton Garth. Demolish rear extension and construct a part two storey, part single storey front/side/rear extension.
HPC OBJECTION – considered to be over-development
- 26/03817 55 Bondgate. Listed Building Application to coat the external side wall with masonry protection cream and remove damp affected plaster on two kitchen walls and a small area in the living room, install a damp proof membrane and re plaster with appropriate plaster mix.
HPC NO OBJECTION
- 26/03852 Former site of Burdon Head Farm. Emmerdale Village Production Set including the continued use of erected structures, access, car parking, boundary treatments, landscaping, signage and laying out of infrastructure.
HPC NO OBJECTION

4.2 Planning Applications Determined

- 26/01946 535-537 Harrogate Road. Alterations and extensions to two semi detached dwellings including two storey front extensions, part-single, part-two storey side and rear extensions incorporating rear balconies, solar panels to roof, detached garages to rear and side, and hard and soft landscaping works including new boundary treatments and laying out of hardstanding.
APPROVED
- 26/01997 Gateways School. Removal of condition 21 (BREEAM) to previously approved Planning Application 23/01584/FU (Construction of two-storey extension to existing Preparatory School building with associated playgrounds and landscaping).
APPROVED
- 26/02566 76 High Ash Drive. Erection of garden outbuilding to side.
APPROVED
- 26/02588 44 Plantation Gardens. Single-storey extension to rear of existing front and side extension with raised roof height; two-storey extension to rear; new window to side.
APPROVED

PLANNING MEETING CLOSED AT 19.22HRS AND COUNCIL MEETING RESUMED

5. CEMETERY REPORT

Interments

R Ellis	29 June 2026	plot U132
S Stead	11 July 2026	plot 618B (C/R)

Memorial Inscriptions

A G McAndrew
J Gardener

6. OTHER AGENDA ITEMS

6.1 Highway Issues including parking, SIDs and local bus services

Major waterworks are being carried out on Wike Lane. Harewood PC is hopeful that its request to re-surface Wike Lane at the junction with the A61 will be undertaken as part of the reinstatement work.

6.2 Harewood Recreational Area

The Chair reported that all the trees surrounding the tennis court, with one exception, have been removed by the contract gardener.

It was agreed that Harewood Primary School can use the tennis court for Cycle Proficiency Training in 2027, but care must be taken to avoid the bike stands damaging the surface.

6.3 Summer Band Concert 2026

Councillor Foreman provided an update on final arrangements for the Summer Band Concert on Sunday 26 July, 2.30pm

6.4 PACT Meeting

The Chair provided feedback from the Harewood PACT meeting when it was reported that Harewood Ward is a low crime area. The main issues raised by attendees were related to parking and speeding in Shadwell, Bardsey and neighbouring villages.

6.5 Building Community Resilience

Councillor Masterton agreed to contact the West Yorkshire Resilience Officer for further information and the implications for Harewood Parish.

7. FINANCE MATTERS

7.1 General Finance

The bank balances as at 23 July 2026 were confirmed by the Chair.

7.2 Income Received

Forever Thoughts	Inscription fee – McAndrew	152.00
Forever Thoughts	Inscription fee – Gardener	152.00
Bensons	Inter fee – Ellis	275.00
Hughes	Inter fee – Stead	299.00
TSB	Interest on Instant Access Account	73.73
B&M Waste	Refund of incorrect waste charges	271.75
Webb	Jive session	10.00
Robinson	Jive session	10.00

7.3 Payments made and approved

TSB	Business account service fee 1 July 2026	7.60
Talk Mobile	Mobile phone – June 2026	12.50
GGG Groundcare	Garden maintenance contract – June 2026	1,008.00
B&M	Waste removal – June 2026	74.40
C Dale	Fitness sessions – 9 months (Oct '25 to June '26)	945.30
C Dale	Replanting of Bondgate planters	99.11
WMURC	Fitness sessions grant – Apr-Jun 2026	200.00
Post Office	Postage for 2026 audit forms	3.95
TFS Direct	New lock for tennis court	21.16
D Gennery	Jive session tuition	90.00

8. DATES OF NEXT MEETINGS – WIGTON MOOR URC

3 September 2026 7pm – Wigton Moor URC 7pm
15 October 2026 7pm – Harewood Village Hall
26 November 2026 – Wigton Moor URC 7pm

THE CHAIR CLOSED THE MEETING AT 20.45HRS

**CLERK TO THE
PARISH COUNCIL**

K Sedman Telephone 07587 202613
E-mail: contact@harewoodparishcouncil.gov.uk

CEMETERY CLERK P Stephenson Telephone 07407 711187