

HAREWOOD PARISH COUNCIL

Incorporating
Harewood, Wike, Weardley and Wigton Moor



MINUTES OF A PARISH COUNCIL MEETING HELD IN WIGTON MOOR URC ON THURSDAY 18 JUNE 2026 AT 7.30PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	N
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Mike PAWSON	WIGTON		Y
Howard FOREMAN	WIGTON		N
Angela LAWTON	WIGTON		Y
Bob HILL	WIGTON		N

Also in attendance were K. Sedman (Parish Clerk) and P Stephenson (Cemetery Clerk).

THE CHAIR OPENED THE MEETING AT 19.30HRS

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillors Foreman, K Hill and B Hill. Councillor Masterton presided as Chair.

2. COUNCILLORS DECLARATIONS OF INTEREST

There were no Councillors declarations of interest.

3. MINUTES OF MEETING HELD IN HAREWOOD VILLAGE HALL 14 MAY 2026

The minutes of the last meeting were accepted as a true record and signed as such by the Chair.

4. CEMETERY REPORT

A problem with a reserved burial plot caused by tree roots had necessitated an alternative plot to be used. Therefore, as a gesture of goodwill, Councillors agreed to waive the memorial fee.

The Cemetery Clerk raised the need for a second waste bin to be made available.

The Cemetery Clerk reported that Japanese Knotwood was prevalent on Sleight Lane. The Clerk will inform Harewood Estate.

Interments

Brenda Myers, 2 June 2026 plot112

Memorials

John Roberts
John Kenny

5. PLANNING MEETING OPENED AT 19.40HRS

5.1 Planning Applications Received

- 26/01946 535-537 Harrogate Road. Alterations to both semi-detached dwellings including two storey extension to both sides and rear incorporating rear balconies, with widened vehicular accesses, new outbuildings, alterations to boundary treatments and associated works.
HPC NO OBJECTION
- 26/02566 76 High Ash Drive. Erection of garden outbuilding to side.
HPC NO OBJECTION
- 26/02678 Bridle Path Stables, Bridle Path Road. Variation of condition 2 (Approved Plans) to previously approved Planning Application 23/03895/FU (Change of use of land including demolition of an existing stable building and barn and construction of new dwelling with associated landscaping and access works) for the building to be moved North by 1.2m to allow usable space to the rear ;alterations to the roof; change to door and window locations including new bi-folding doors to rear.
HPC NO OBJECTION
- 26/03094 Braeside, Brandon Court. Dormer with windows to side; single storey rear extensions; recladding of existing dormers and part of ground floor walls.
HPC OBJECTION

5.2 Planning Applications Determined

- 25/01432. 1 The Avenue, Harewood. Listed building application for external and internal alterations including erection of single storey glazed link extension between dwelling and barn, conversion of barn to habitable rooms including glazing infills to front and rear, single storey front extension to outbuilding forming link to barn, alterations to existing conservatory and east porch, insertion of new window to north elevation at first floor level, removal of canopy porch to west, repositioning of existing rooflight and insertion of one additional rooflight to western roof slope, insertion of two rooflights serving cloakroom, replacement southern entrance door, new front gates to south, and hard/soft landscaping works including extension to raised patio.
REFUSED - in part through its unsympathetic/unjustified alterations and in part through insufficient information, has been found to present harm to the special architectural or historic interest of the host Grade II listed building and the setting of adjacent listed buildings/structures.
- 25/03683 Land, 99 Wigton Lane. Two detached dwellings with new access with driveway and associated landscaping.
APPROVED
- 26/00451 Rose Villa, Slaid Hill. Erection of single storey detached residential annexe to rear and associated landscaping.
APPROVED
- 26/01534 Whingate Farm Bungalow, Wike Ridge Lane. Demolition of existing equestrian building; construction of one dwelling; including change of use of land.
REFUSED - inappropriate development in the Green Belt.
- 26/01828 2 Crescent Cottages, The Avenue, Harewood. Replacement windows and front door.
APPROVED
- 26/02165 Highwood, Millfield Farm, Harrogate Road. Removal of existing septic tank to relocate and install bio-disc water treatment plant; associated works including new manhole.
APPROVED

PLANNING MEETING CLOSED AT 19.48HRS AND COUNCIL MEETING RESUMED

6. OTHER AGENDA ITEMS

6.1 Highway Issues including parking, SIDs and local bus services

The Chair advised that yellow lines have been re-painted in Church lane, Harewood.

6.2 Harewood Recreational Area

Councillor Kate Hill was made aware of a group of cyclists on the tennis court. Enquiries found that Harewood Primary School were using the court for Cycling Proficiency training without prior permission. The Headteacher has apologised and asked for permission to use the court again in 2027.

6.3 Brass Band Concert 2026

Arrangements are in place for the Summer Band Concert on Sunday 26 July, 2.30pm

6.4 Neighbourhood Watch

Councillor Masterton had raised the question whether the PC could add value to/assist with Neighbourhood Watch schemes. It was concluded that any such schemes would use Whatsapp Groups technology and be self-sufficient.

6.5 Complaint of overgrown hedges on A61

The Clerk had been contacted regarding overgrown hedges creating safety concerns for pedestrians using the footpath on the A61 towards Leeds Grammar School. The complaint has been passed to LCC Cleaner Neighbourhoods for action.

7. FINANCE MATTERS

7.1 General Finance

The bank balances as at 18 June 2026 were confirmed by the Chair.

7.2 Income Received

Forever Thoughts	Memorial fee – Roberts	72.00
Clarke & Son	Memorial fee – Kenny	275.00
TSB	Interest on Instant Access Account	76.09

7.3 Payments made and approved

TSB	Business account service fee 1 June 2026	6.95
Talk Mobile	Mobile phone – May 2026	12.50
GGs Groundcare	Garden maintenance contract – May 2026	1,008.00
B&M	Waste removal –	64.87
B&M	Waste removal -	37.75
Meluba Badges	Councillor badges	59.97
Pixart	Summer Band advertising leaflets	37.92
K Sedman	1st qtr salary	****
P Stephenson	1st qtr salary	****
C Dale	1st qtr salary	****
HMRC	Tax & NI	****
P Stephenson	3 months expenses	62.93

**** Minute Book and Councillors copy only

8. DATES OF NEXT MEETINGS – WIGTON MOOR URC

23 July 2026 – Harewood Village Hall 7pm
3 September 2026 7pm – Wigton Moor URC 7pm
15 October 2026 7pm – Harewood Village Hall
26 November 2026 – Wigton Moor URC 7pm

The Chair Closed the Meeting at 20.20hrs

**CLERK TO THE
PARISH COUNCIL**

K Sedman Telephone 07587 202613
E-mail: contact@harewoodparishcouncil.gov.uk

CEMETERY CLERK P Stephenson Telephone 07407 711187