

# HAREWOOD PARISH COUNCIL

Incorporating  
Harewood, Wike, Weardley and Wigton Moor



## MINUTES OF A PARISH COUNCIL MEETING HELD IN WIGTON MOOR URC ON THURSDAY 19 FEBRUARY 2026 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Mike PAWSON	WIGTON		Y
Howard FOREMAN	WIGTON		Y
Angela LAWTON	WIGTON		Y
Bob HILL	WIGTON		Y

Also in attendance was K. Sedman (Parish Clerk).

### The Chair opened the meeting at 19.00 hrs

#### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr P Stephenson (Cemetery Clerk).

#### 2. COUNCILLORS DECLARATIONS OF INTEREST

Councillor Lawton declared an interest in item 7.1 Slaid Hill in Bloom sponsorship.

#### 3. MINUTES OF MEETING HELD IN HAREWOOD VILLAGE HALL 8 JANUARY 2026

The minutes of the last meeting were accepted as a true record and signed as such by the Chair.

#### 4. PLANNING MEETING OPENED 19.05 hrs

##### 4.1 Planning Applications Received

- 25/07153 Highwood, Millfield Farm. Removal of existing septic tank to relocate and install bio-disc water treatment plant; associated works including new manhole and soakaway.  
HPC NO OBJECTION
- 26/00010 51 High Ash Crescent. Reduction of existing garage; removal of side wall and construction of single storey rear extension.  
HPC NO OBJECTION
- 26/00360 22 Wigton Chase. Retrospective application for extended roof canopy to side with balustrade.  
HPC NO OBJECTION
- 26/00463 Upper Brandon Farm, Brandon Crescent. Retrospective application for erection and relocation of a container for use as storage ancillary to the existing farm and to allow for a further 2 years temporary use.  
HPC NO OBJECTION

## **4.2 Planning Applications Determined**

- 25/04066 Harewood House. Listed Building Application for internal and external cabling with the installation of associated equipment.  
APPROVED
- 25/06647 Land to the East of Wike Ridge Lane. Permission in principle for the creation of five self-build/ custom-build residential plots and associated works.  
REFUSED – Inappropriate development in the green belt
- 25/06972 2 Wike Ridge Gardens. Single storey rear extension to lower ground floor below the existing decking; dormer windows to front and rear and roof lights to front.  
APPROVED
- 25/06978 Braeside, Brandon Court. Single storey front extension; single storey rear extension; conversion of existing detached garage to form an annexe for ancillary use to the main dwelling; new cladding to dormer windows; new terrace to rear.  
APPROVED
- 25/07367 Stone Clapper Bridge S/E Of Hawks House Farm Harewood. Listed building consent for repair and consolidation of historic clapper bridge, including the reinstatement of the handrail.  
APPROVED

## **PLANNING MEETING CLOSED AT 19.11 HRS AND COUNCIL MEETING RESUMED**

## **5. OTHER AGENDA ITEMS**

### **5.1 Cemetery Report**

Councillors discussed a request from a non-resident for a burial plot in Harewood Cemetery, but stood by the Council's decision to restrict burials to Parish residents only.

The Clerk will contact Leeds CC once more regarding it's request for a cemetery sign to be installed on the A659.

#### Interments

Anthony McAndrew, 9 January 2026	plot 603
Sylvia Grayson, 14 January 2026	plot 689
Maxine Brown, 29 January 2026	plot U123
Marita Robinson, 30 January 2026	plot 567
Jean Maffey, 6 February 2026	plot 110

#### Memorial

Kenneth Ellis

### **5.2 Harewood Recreational Area**

The Chair reported that the work to replace the existing speed bumps on Malt Kiln Lane has been completed. The Parish Council wishes to reiterate the serious concerns it has about the removal of the middle bump which it considers will jeopardise the safety of pedestrians. In the Parish Council's opinion the recycled PVC bumps are also less durable and more unsightly than the tarmac bumps they have replaced.

The Clerk will contact the waste removal contractors to clarify issues with the company's fees.

### **5.3 Highway Issues including parking, SIDs and local bus services**

Numerous complaints have been received regarding parking in and around Harewood Village, particularly over the Christmas period. Subsequently a meeting took place with representatives from the Parish Council, Harewood Estate and the Village Hall in an effort to find a long-term, sustainable solution.

### **5.4 Business Continuity Planning (BCP)**

Councillor Masterton has successfully been created as an additional online bank user.

### **5.5 Harewood “Welcome Gates”**

An estimate of the overall cost of installing “Welcome Gates” was circulated. A public consultation would be arranged if the proposed project is pursued further.

### **5.6 Police and Communities Together (PACT)**

Councillor Lawton attended the Alwoodley PACT meeting where electric bikes continue to be an issue for local residents. Shop-lifting was reported to be on the increase.

The Chair reported from the Harewood PACT meeting that there has been a small increase in burglaries in surrounding villages.

## **6. CORRESPONDENCE AND COMMUNICATIONS RECEIVED**

### **6.1 Brass Band Concert 2026**

Councillor Foreman has approached local venues regarding a suitable location to hold a Summer Band Concert. With the prior agreement of Wigton Moor Primary School, he proposed it be held on Sunday 26 July 2026 in the school grounds – this was unanimously approved. Further details will follow nearer this date.

**6.2** A pupil at Harewood C of E Primary School has been unveiled as the new Children's Mayor of Leeds for 2025-2026. Sienna Silva-Farber, age 10, won a closely fought election with her policies of inclusivity, celebrating diversity and tackling bullying. Harewood Parish Council wish her an enjoyable, formative and successful year in office.

## **7. FINANCE MATTERS**

### **7.1 General Finance**

The bank balances as at 19 February 2026 were confirmed by the Chair.

A request from Slaid Hill in Bloom to renew the annual hanging basket for £65 was approved.

A request for a donation towards the Yorkshire Air Ambulance was rejected as Councillors agreed their priority is to support local community events.

The Clerk will transfer some funds from the TSB Current Account to the Savings Account.

## **7.2 Income Received**

NS&I	Annual interest	266.31
Leeds CC	Emmerdale Annual Maintenance Grant	3,383.00
Hughes	Inter fee – McAndrew	1,225.00
Hughes	Inter fee – Grayson	1,225.00
Rayner & Son	Memorial fee – Ellis	72.00
Bensons	Inter fee – Brown	1,225.00
Tempest	Inter fee – Robinson	1,225.00
Thomason's	Inter fee – Maffey	1,225.00

## **7.3 Payments made and approved**

TSB	Business account service fee 1 Feb 2026	9.55
Talk Mobile	Mobile phone – January 2026	12.50
GGs Groundcare	Waste transfer from Cemetery	36.00
B&M	Waste removal – January 2026	36.00
B&M	Waste removal – January 2026	67.30
SLCC	Annual membership renewal	158.00
P Stephenson	Expenses	65.56
Slaid Hill in Bloom	Annual hanging basket sponsorship renewal	65.00
Freethought	Annual website hosting	71.50

## **8. DATES OF NEXT MEETINGS – WIGTON MOOR URC**

26 March 2026 Harewood Village Hall 7pm

**Note: Local Council Elections will be held on Thursday 7 May 2026**

Dates and venues below of future Parish Council Meetings, subject to confirmation:

14 May 2026 Annual Parish Meeting – Harewood Village Hall 7pm immediately followed by the Annual Parish Council Meeting.

18 June 2026 – Wigton Moor URC 7pm

23 July 2026 – Harewood Village Hall 7pm

3 September 2026 7pm – Wigton Moor URC 7pm

15 October 2026 7pm – Harewood Village Hall

26 November 2026 – Wigton Moor URC 7pm

**The Chair Closed the Meeting at 21.05 hrs**

**CLERK TO THE  
PARISH COUNCIL**

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**CEMETERY CLERK P Stephenson Telephone 07407 711187**