

HAREWOOD PARISH COUNCIL

Incorporating
Harewood, Wike, Weardley and Wigton Moor



MINUTES OF A PARISH COUNCIL MEETING HELD IN WIGTON MOOR URC ON THURSDAY 4 DECEMBER 2025 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Mike PAWSON	WIGTON		Y
Howard FOREMAN	WIGTON		Y
Angela LAWTON	WIGTON		Y
Bob HILL	WIGTON		Y

Also in attendance were Mr K Sedman (Parish Clerk), Mr P Stephenson (Cemetery Clerk) and one member of the public.

The Chair opened the meeting at 19.00 hrs

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. COUNCILLORS DECLARATIONS OF INTEREST

There were no Declarations of Interest.

3. MINUTES OF THE MEETING HELD IN WIGTON MOOR URC 23 OCTOBER 2025

The minutes of the last meeting were accepted as a true record and signed as such by the Chair.

At 19.03 the Chair closed the meeting and invited the member of public present to address the Councillors. He raised the concern that the Emmerdale Tours coaches are causing severe disruption through Weardley. Councillors fully supported his efforts to date and provided contact information to enable him to pursue the issue further.

Council Meeting re-opened 19.21 hrs

4.1 Cemetery Report

Councillors discussed a request from a non-resident for a burial plot in Harewood Cemetery, but stood by the Council's decision to restrict burials to Parish residents only.

The Clerk will request that the hedges on Sleights Lane are cut back as early as possible in the New Year.

Councillors approved the erection of a cemetery sign on the A659 – the Clerk will contact LCC to ask they proceed with the request.

Councillors approved the renewal of the Grounds Maintenance contract with GGS Groundcare for a further 12 months at the same rate as 2025/26.

Interment

Judith Deakin, 1 December 2025 plot 892

Inscription

John L D Rose

5. Planning Meeting Opened 19.40 hrs

5.1 Planning Applications Received

- 25/06647 Land to the East of Wike Ridge Lane, Shadwell.
Permission in principle for the creation of five self-build custom plots.
HPC NO OBJECTION
- 25/06972 2 Wike Ridge Gardens. Infill single storey rear extension to lower ground floor
with decking area above; new dormer windows to front/rear and roof lights to
front.
HPC NO OBJECTION

5.2 Planning Applications Determined

- 20/05006 Land at Alwoodley Gates. Construction of a Park and Ride facility comprising
up to 500 parking spaces and single storey bus terminus building; re-profiling
of site levels; alterations to existing road layout and access; lighting; hard and
soft landscaping.
WITHDRAWN
- 25/01390 2 Harewood Mews, Harewood. Erection of single storey side and rear
extension, fenestration alterations to front and side, part conversion of garage
to habitable room, and extension of hardstanding to front.
APPROVED
- 25/04176 16 The Avenue, Harewood. Listed building application for internal alterations
including new and amended doorways, new and removed stud walls, works
associated with a staircase and other associated works.
WITHDRAWN
- 25/05262 95 High Ash Drive. Single storey side and rear extension; demolition of
conservatory and detached garage to rear.
REFUSED – overbearing impact on neighbouring property.
- 25/05953 Moor House, The Square, Harewood. T1 Multi stem Plum - Roughly 6m tall, 1
of the 3 stems came down during storm Amy. A follow up inspection has
identified Ganoderma and white rot. The remaining 2 stems could cause
damage to cars in the nearby car park or a nearby stone shed. The proposed
works are to fell the remaining 2 stems to ground level. A replacement tree
will be planted after the tree has been felled.
APPROVED

Planning Meeting Closed at 19.59 hrs and Council Meeting Resumed

6. OTHER AGENDA ITEMS

6.1 Harewood Memorial Garden

Councillors approved the purchase of two “Tommy Soldiers” from the Royal British Legion to be erected each year on the Memorial Garden for the annual Remembrance Ceremony. The cost is £325 per pair.

6.2 Harewood Recreational Area

The lock on the tennis court gate is broken – Councillor Hill offered to repair.

6.3 Harewood ‘Welcome Gates’

Final cost estimates are still awaited.

6.4 Highway Issues including parking, SIDs and local bus services

The Clerk reported the installation of yellow lines at the junction of High Ash Drive and High Ash Avenue has so far been successful.

The Chair had attended the Highways Tracker meeting and reported potholes at the junction of Wike Lane and the A61. She also raised the issue of severe traffic congestion in Harewood when events are held at Harewood House.

6.5 Festive Lights 2025

The Clerk has informed LCC that several lights in the Parish were not working.

6.6 Business Continuity Planning (BCP)

The Clerk provided Councillors with a BCP update.

6.7 Police and Communities Together (PACT)

Councillor Lawton attended the recent Alwoodley PACT meeting and provided feedback.

7. FINANCE MATTERS

7.1 General Finance

The bank balances as at 4 December 2025 were confirmed by the Chair.

The Clerk had previously circulated a draft budget for 2026/27 in readiness for approving a budget and Precept at the January Council meeting.

A request Wigton Moor URC for a grant of £344 for its’ Community Coffee Shop Christmas Party was approved.

Approval was given to contribute £20 weekly towards the cost of providing fitness sessions held at Wigton Moor URC. The fee payments for the Harewood fitness sessions were also reviewed and an increase approved.

7.2 Income Received

Dovener	Inscription fee – Rose	145.00
Hughes	Inter fee – Deakin	1,225.00

7.3 Payments made and approved

TSB	Business account service fee 1 Nov 2025	8.90
TSB	Business account service fee 1 Dec 2025	8.90
Talk Mobile	Mobile phone – October 2025	12.50
Talk Mobile	Mobile phone – November 2025	12.50
B&W	Waste removal – October 2025	57.62
B&W	Waste removal – November 2025	57.62
B&W	Annual fee	18.00
GGG Groundcare	Garden contract – November 2025 (final cut)	504.00
GGG Groundcare	Cemetery waste removal	36.00
C Dale	Fitness Sessions July, Aug, Sept	383.01
eBay	Tools for play area/outdoor gym equipment	13.74
Wigton Moor URC	Contribution to Community Christmas Party	344.00

8. DATES OF NEXT MEETINGS – WIGTON MOOR URC

8 January 2026 Harewood Village Hall 7pm
19 February 2026 Wigton Moor URC 7pm
26 March 2026 Harewood Village Hall 7pm

The Chair Closed the Meeting at 21.10 hrs

**CLERK TO THE
PARISH COUNCIL**

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