

# HAREWOOD PARISH COUNCIL

Incorporating  
Harewood, Wike, Weardley and Wigton Moor



## MINUTES OF A PARISH COUNCIL MEETING HELD IN WIGTON MOOR URC ON THURSDAY 2 NOVEMBER 2023 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Mike PAWSON	WIGTON		Y
Howard FOREMAN	WIGTON		Y
Ross BYSTRYAKOV	WIGTON		Y
Angela LAWTON	WIGTON		Y

Also in attendance were Mr K Sedman (Parish Clerk), Mr P Stephenson (Cemetery Clerk) and one member of the public.

### **1. APOLOGIES FOR ABSENCE**

There were no apologies for absence.

### **2. COUNCILLORS DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST**

There were no Councillors declarations of interest.

### **3. MINUTES OF THE MEETING HELD IN HAREWOOD VILLAGE HALL 5 OCTOBER 2023**

The minutes of the last meeting were accepted as a true record and signed as such by the Chair.

### **4. PLANNING MEETING OPENED 19.15 hrs**

#### **4.1 Planning Applications Received**

23/04722	84 High Ash Drive. Revised plans for: Removal of existing conservatory and erection of a single storey rear extension; Conversion of roof into habitable space, including dormer window to rear and rooflights to the front; garden room to the rear.
23/06046	Brandon Royd Farm. Alterations including window replacement/reconfiguration; part garage conversion to habitable room space and chimney removal.
23/06144	68 Plantation Gardens. Extension to front; conversion of garage to habitable accommodation.
23/06215	703 Shadwell Lane. Part two storey part single storey side extension.
23/06366	Stoneacre, 632 Harrogate Road. Extension to first floor at front; conversion of loft to habitable accommodation with dormer windows to front and rear.

#### **4.2 Planning Applications Determined**

23/00891	2 West Dene, Alwoodley. Alterations including part two storey, part first floor and part single storey side / rear extension; single storey front extensions with conversion of garage to habitable rooms; new first floor windows to front; new detached single storey garage; two new dropped kerbs to create new access. REFUSED – out of character with street scene; inadequate vehicle access points.
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- 23/01584 Gateways School. Construction of two-storey extension to existing Preparatory School building with associated playgrounds and landscaping.  
APPROVED
- 23/03711 Woodlea, 14 Wigton Lane. Demolition of existing bungalow; erection of new detached dwelling including new vehicle and pedestrian access gates to front.  
APPROVED
- 23/04027 Erection of two garden outbuildings; hardstanding and footpath access works.  
APPROVED
- 23/04489 Part retrospective application for alterations including changes to window materials, new cladding to dormer windows to front, and a new enlarged replacement window to front at first floor.  
APPROVED
- 23/04646 Wike Ridge Farm. Change of Use of former riding school stables to create 1 No dwellinghouse with parking area.  
APPROVED
- 23/05046 18 Harewood Mews. Alterations including replacement of existing timber windows with new UPVC windows; replacement door to side; new front entrance door and full height window to side of porch; replace rear window with UPVC doors and stone mullion; boiler and flue to rear; new timber gates.  
APPROVED
- 23/05182 6 Eden House, Wigton Lane. Variation of condition 3 (restriction of use of balcony) to previously approved planning application 16/07483/FU (Residential Development of one 3 Storey block of 7 No. apartments and associated works including demolition of existing three storey dwelling) to allow use of balcony.  
REFUSED – loss of privacy of adjoining property.
- 23/05475 Wike Ridge Farm. Erection of replacement porch.  
APPROVED

## **PLANNING MEETING CLOSED 19.28 hrs**

### **5. OTHER AGENDA ITEMS**

#### **5.1 Cemetery Report**

##### Interments

Elizabeth Jane MACKESY, 11 October 2023	plot 806
Terence Anthony CAPE, 20 October 2023	plot 405
Elizabeth Anne CAPE, 20 October 2023	plot 405 (cremated remains)
Maureen BARON, 23 October 2023	plot 696

##### Memorial Inscription

Olive MANN

#### **5.2 Harewood Recreational Project**

The Chair provided updates on the following:-

- Damage by a vehicle to a waste bin in the play area.
- Long-term vehicle parking has become an issue.
- Quotations for erection of fencing will be sought.
- Approval was given to pay travel expenses to the fitness trainer from Harrogate at 45p per mile or the appropriate bus fare.

Councillor Masterton proposed a vote of thanks for Mr Bob Hill who was in attendance, for all the voluntary work he has undertaken in the play area and cemetery. His efforts are greatly appreciated and Councillors unanimously endorsed the proposal.

### **5.3 Local Bus Service**

A meeting will be held in Wigton Moor United Reformed Church on Thursday 23 November 6.30 pm to 8.00 pm to discuss local bus services.

### **5.4 Festive Lights**

A request from Wigton Moor United Reformed Church to arrange a manual switch-on of the High Ash Drive display to coincide with a community event at the Church was agreed. Approval was given for Harewood PC to fund the additional £97 for a LCC Technician to attend.

### **5.5 Remembrance Day Service**

The Remembrance Service will be held on Sunday 12 November 2023 on the Memorial Garden, Harewood (opposite the Harewood Arms) commencing 10.45am. All are welcome to attend.

## **6. CORRESPONDENCE AND COMMUNICATIONS RECEIVED**

6.1 Councillor Foreman provided feedback from the recent Alwoodley PACT meeting, there being no major issues affecting the Wigton area.

## **7. FINANCE MATTERS**

### **7.1 General Finance**

The Clerk had previously circulated a draft 2024/25 budget in preparation for discussion at the December PC meeting.

### **7.2 Bank Balance**

The bank balances were confirmed by the Chair.

### **7.3 Income received**

Hartley	Inter fee – MACKESY	250.00
Forever Thoughts	Inscription fee – MANN	130.00
Hughes	Inter fees – CAPE	592.50
Co-op	Inter fees – BARON	1,130.00

### **7.4 Payments made/for approval**

TSB	Business account service fee 1 Nov 2023	5.65
Aireborough GS	Gardening contract – Oct 2023	890.00
Aireborough GS	Gardening contract – Nov 2023	890.00
Groundwork	Final stage 4 fee payment for play area & tennis court	501.46

## **8. COMPLAINTS AND REQUESTS RECEIVED BY COUNCILLORS**

There were no complaints other than issues raised elsewhere in the minutes.

## **9. DATES OF NEXT MEETINGS – WIGTON MOOR URC**

Thursday 7 December 2023 Harewood Village Hall, 7pm

**CLERK TO THE  
PARISH COUNCIL  
CEMETERY CLERK**

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