

HAREWOOD PARISH COUNCIL

Incorporating
Harewood, Wike, Weardley and Wigton Moor



MINUTES OF A PARISH COUNCIL MEETING HELD IN WIGTON MOOR URC ON THURSDAY 20 JULY 2023 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Mike PAWSON	WIGTON		Y
Howard FOREMAN	WIGTON		Y
Ross BYSTRYAKOV	WIGTON		Y

Also in attendance were Mr K Sedman (Parish Clerk) and one member of the public.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr P Stephenson (Cemetery Clerk).

2. COUNCILLOR VACANCIES

The member of the public present, Angela Lawton, was welcomed by the Chair. She has expressed an interest in filling one of the Wigton Councillor vacancies and was invited to observe the remainder of the meeting.

Councillor Foreman provided an update on feedback he had received regarding interest in the other Councillor vacancies.

3. COUNCILLORS DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST

The Chair declared an interest in item 9.4.

4. MINUTES OF THE MEETING HELD IN WIGTON MOOR URC ON 15 JUNE 2023

The minutes of the last meeting were accepted as a true record and signed as such by the Chair.

5. PUBLIC/PRESS PARTICIPATION

One member of the public was present (see item 2).

6. PLANNING MEETING OPENED 19.12 hrs

6.1 Planning Applications Received

23/02749/50 Lofthouse Farm, Wike Lane. Alterations to existing dwelling to form three dwellings; including single storey extensions and raised terraces; new windows and doors; new roof lights; associated works including landscaping, parking, new driveway and alterations to access.

HPC NO OBJECTION

Strewing of Cremated Remains

Christine KENHARD

7.2 Harewood Recreational Project

The Chair provided updates on the following:-

- The climbing frame contractor has supplied resin that can be applied to the splits in the frame, but this is not considered by Councillors to be an adequate solution to the problem.
- Disposal of dog waste in the play area bins remains an issue.
- The latest letter from the solicitor representing a resident of Malt Kiln Lane regarding the speed bumps was discussed. Councillors considered the speed bumps, as originally installed, are the most suitable to achieve the 5mph traffic limit and no further action will be taken. However, a further response from the Consultant who appraised the speed bumps is awaited.
- The purchase of a tool store was approved in principle subject to agreement on the most appropriate size.

7.3 Highways Issues

Councillor Foreman reported he has been in contact with WYPTA who are looking into the provision of a bus service for the Wigton area.

7.4 Notice Boards

The Clerk confirmed he has ordered two replacement notice boards, one at Slaid Hill, the other in Wike. The total cost including delivery and VAT is £2,048.44.

7.5 Standing Orders, Financial Regulations and Code of Conduct reviews

The Chair has reviewed the Council's Code of Conduct and no changes are deemed necessary. Councillors Foreman and Masterton will review Financial Regulations and Code of Conduct respectively.

8. CORRESPONDENCE AND COMMUNICATIONS RECEIVED

8.1

Dangerous parking issues on Plantation Gardens near the junction with Wigton Lane have been raised at a recent Alwoodley PACT (Partners and Communities Together) meeting. The Clerk was contacted by a local resident, subsequent to the PACT meeting, who enquired if yellow lines can be painted to overcome the problem. The Clerk will pursue with the matter with Leeds CC.

8.2

D-Day 80 Anniversary Beacon 6 June 2024, nationwide event. Councillors discussed if it would be feasible to light a beacon in the Parish. The Chair will contact Harewood Estate as the most appropriate site is likely to be on Estate land.

8.3

The Clerk has received a complaint from a resident of Wike regarding overgrown hedges on Forge Lane which render the footpath impossible for pedestrians to use. He has contacted Leeds CC to request the hedgerows be cut back to allow safe passage for pedestrians.

9. FINANCE MATTERS

9.1 General Finance

The Clerk received approval to purchase a replacement laptop and mobile for office use.

9.2 Bank Balance

The bank balances were confirmed by the Chair.

9.3 Income received

Stephenson's Memorials	Inscription fee – COWELL	60.00
Northern Headstones	Memorial fee – JAMES	260.00
Kaye & Son	Inter fee – GRUNDY	1,130.00

9.4 Payments for approval

TSB	Business account service fee 1 July 2023	6.30
Aireborough GS	July Gardening contract	890.00
Tgo gym company	Additional outdoor gym equipment	7,272.00
R Hill	Expenses incurred installing new notice board and removal of garden rubbish from Malt Kiln Lane play area.	34.60

The Chair absented herself from the following discussion.

Councillors are extremely grateful to the Chair's husband, Mr R Hill, for all the time he has given without remuneration helping in the play area and cemetery and installing a new notice board in High Ash Drive. Councillors unanimously approved the purchase of a small gift in recognition of the voluntary work he has carried out.

10. COMPLAINTS AND REQUESTS RECEIVED BY COUNCILLORS

The Chair has received a complaint regarding the size of the laurel bush on the Memorial Garden in Harewood. The Clerk will obtain quotations for work to reduce it.

11. COUNCILLOR VACANCY

At this point Angela Lawton confirmed she would like to join as a councillor. The Chair asked if she would leave the meeting briefly while Councillors discussed her application which was unanimously accepted. Ms Lawton was therefore co-opted to one of the vacant councillor posts which resulted from the May 2023 Election.

12. DATES OF NEXT MEETINGS – WIGTON MOOR URC

Thursday 31 August 2023 Wigton Moor Church, 7pm
Thursday 28 September 2023 Harewood Village Hall, 7pm
Thursday 2 November 2023 Wigton Moor Church, 7pm
Thursday 7 December 2023 Harewood Village Hall, 7pm

CLERK TO THE PARISH COUNCIL

**K Sedman. Telephone 07587 202613
E-mail: contact@harewoodparishcouncil.gov.uk**

CEMETERY CLERK

P Stephenson. Telephone 07407 711187

Visit the PC Website at WWW.harewoodparishcouncil.gov.uk