

HAREWOOD PARISH COUNCIL

Representing
Harewood, Wike, Weardley and Wigton Moor



MINUTES OF A PARISH COUNCIL MEETING HELD IN WIGTON MOOR URC ON THURSDAY 23 MARCH 2023 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Dennis (Dan) SUCKALL	WIGTON	0113 2886003	N
Ross BYSTRYAKOV	WIGTON	07761 846085	Y
Brian ARMSTRONG	WIGTON	0113 2886429	Y
Mike PAWSON	WIGTON		Y
Howard FOREMAN	WIGTON		Y

Also in attendance were Mr K Sedman (Parish Clerk) and Mr P Stephenson (Cemetery Clerk).

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Suckall.

2. COUNCILLORS DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST

The Chair declared an interest in item 4.2 Planning Application 23/01451.

3. MINUTES OF THE MEETING HELD IN WIGTON MOOR URC ON 23 FEBRUARY 2023

The minutes of the last meeting were accepted as a true record and signed as such by the Chair.

4. PLANNING MATTERS

4.1 Planning Applications Received

- 23/00983 North Leeds District Scout Camp, Backstone Gill Lane. Erection of activity barn.
HPC NO OBJECTION
- 23/01451 27 Harewood Mews. T1 Laburnum - Reduce canopy all round by 1.5 metres to previous pruning height and shape. T2 Cherry - Reduce all round by 1.5 metres to previous pruning height and shape. T3 Maple - Crown reduce canopy by 1.5 metres on all aspects. T4 Mountain Ash - Draw back canopy by 2 metres on all aspects.
HPC NO OBJECTION
- 23/01523 9 Harewood Mews. T1 Maple - Remove from the rear garden of the property. The tree has outgrown its location and now lifting the paving flags.
HPC NO OBJECTION
- 23/01501 3 Harewood Villas, Malt Kiln Lane. Single storey rear extension.
HPC NO OBJECTION

4.2 Planning Applications Determined

- 23/00027 Upper Brandon Farm. Retrospective application for a detached residential annex; change of use of land to residential use.
REFUSED

- 23/00143 19 Wike Ridge Mount. Conversion of existing sub-floor void to form habitable rooms; roof alterations including increasing height of ridge, dormer extension to rear and roof light to front, forming habitable room.
REFUSED
- 23/01451 27 Harewood Mews. T1 Laburnum - Reduce canopy all round by 1.5 metres to previous pruning height and shape. T2 Cherry - Reduce all round by 1.5 metres to previous pruning height and shape. T3 Maple - Crown reduce canopy by 1.5 metres on all aspects. T4 Mountain Ash - Draw back canopy by 2 metres on all aspects.
APPROVED

5. OTHER AGENDA ITEMS

5.1 Cemetery Report

Harewood Estate has been contacted regarding the hedgerows and potholes on Sleights Lane. The Chair will remind Harewood Estate on both issues.

Tree debris in the cemetery, a result of storm damage, has been cleared by Mr Bob Hill. Approval was given to reimburse Mr Hill for expenses incurred including mileage for three trips to the tip.

Interments

Molly Joyce ROBERTS 9 March 2023 plot U50

5.2 Recreational Projects

The spinning cycle and cross trainer have been repaired. Tree debris from storm damage was cleared by Mr Bob Hill and expenses approved as noted in 5.1.

Speed bumps, Malt Kiln Lane (MKL). The consultant's report on the speed bumps had previously been circulated to Councillors and was discussed at the meeting. Councillors agreed the report vindicates the decisions the Parish Council took when installing the speed bumps to ensure the safety of all users of MKL. The response from the solicitor representing a resident of MKL was noted, but Councillors found no substantive argument contained in the letter to change the Parish Council's position in regard to the speed bumps installation.

5.3 Highways and Parking Issues

The Chair reported she was still unable to download data from the A61 Speed Indication Device.

The decision to withdraw the 48 bus service was discussed. Councillors expressed their disappointment and will support Ward Members in their efforts to have the service re-instated.

5.4 Notice Boards

An invoice has been received from Greenbarnes and delivery of the notice board is expected w/c 27 March. Mr Bob Hill and Councillor Armstrong have kindly volunteered to install the board.

5.5 Festive Lights

A revised invoice has been received for payment from LCC.

6. CORRESPONDENCE AND COMMUNICATIONS RECEIVED

6.1 There was no feedback from the Harewood PACT meeting.

7. FINANCE MATTERS

7.1 Bank Balance

The bank balances were confirmed by the Chair.

A request from Harewood Hall Committee for a £500 grant towards a Coronation event was agreed in principle providing the Parish Council is not the only source of funding for the event. The Chair will follow up to clarify.

A request from White Rosettes (a ladies Barber Shop group) for funding for concerts to be held in Leeds was discussed, but Councillors considered the Parish Council was unable to support the ticketed events, but wished the group success.

7.2 Income received

Hughes	Interment fee – ROBERTS	1,130.00
HMRC	VAT reclaim March – December 2022	1,523.20
HMRC	VAT reclaim January - March 2022	716.60

7.3 Payments for approval

Wike Ridge in		
Bloom	Grant	550.00
K Sedman	4 th qtr salary	****
P Stephenson	4 th qtr salary	****
C Dale	4 th qtr salary	****
HMRC	Tax and NI	****
Leeds CC	Festive lights	4,692.00
Landscape Eng	Play area release of retention	2,100.72
Greenbarnes	Notice Board	1,358.28

**** Minute Book and Councillors copy only

8. COMPLAINTS AND REQUESTS RECEIVED BY COUNCILLORS

There were no complaints received by Councillors.

9. DATES OF FUTURE MEETINGS

Wednesday 10 May 2023 Muddy Boots Café, Harewood Village Hall - Annual Parish Meeting
7pm, immediately followed by the Annual Parish Council Meeting

Thursday 15 June 2023 Wigton Moor Church, 7pm

Thursday 20 July 2023 Wigton Moor Church, 7pm

Thursday 24 August 2023 Wigton Moor Church, 7pm

Thursday 28 September 2023 Harewood Village Hall, 7pm

Thursday 2 November 2023 Wigton Moor Church, 7pm

Thursday 7 December 2023 Harewood Village Hall, 7pm

CLERK TO THE PARISH COUNCIL

**K Sedman. Telephone 07587 202613
E-mail: contact@harewoodparishcouncil.gov.uk**

CEMETERY CLERK

P Stephenson. Telephone 07407 711187

Visit the PC Website at www.harewoodparishcouncil.gov.uk