

# HAREWOOD PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING  
HELD IN HAREWOOD VILLAGE HALL  
ON THURSDAY 10 JANUARY 2019 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Peter BEER	WIGTON	0113 2663335	Y
Julie FRANKLAND	WIGTON	0113 2886278	Y
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Dennis (Dan)SUCKALL	WIGTON	0113 2886003	Y
Roshani De ZOYSA JAYAWARDHANA	WIGTON	07824 458313	N
Ken MCLEOD	WIGTON	07970 817850	N
Carol HUGHES	WIGTON	0113 2687144	Y

Also in attendance was Mr Sedman (Parish Clerk), Mr P Stephenson (Cemetery Clerk) and three members of the public (item 4 only).

## 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mcleod and De Zoysa and Ward Member Sam Firth.

## 2. MINUTES OF THE MEETING OF 6 DECEMBER 2018

The minutes of the last meeting were accepted as a true record and were signed as such by the Chair.

## 3. COUNCILLORS DECLARATION OF INTEREST

There were no declarations of interest.

*At this point the Chair closed the meeting and invited three members of the public representing residents of Wike to address the meeting regarding the recently submitted planning application by the Park Lane Group to create additional facilities, including the construction of eco-lodges, at Leeds Golf Centre, Wike. Their concerns included the potential for disturbance to the local community through additional traffic in Wike, light pollution and the fact the application was for a commercial undertaking on Green Belt land. Although sympathetic to the views expressed, the Parish Council had already submitted its comments to the Planning Officer and did not raise an objection to the proposed development. However, the representatives were advised to lobby LCC as a residents' group to convey the strength of local feeling in opposition to the application.*

*The Chair thanked the group for attending and re-opened the meeting.*

## 4. COUNCILLOR VACANCY

It was recorded that Councillor Lisa Maurantonio had tendered her resignation. A vacancy therefore exists and the Clerk will notify LCC Electoral Services and the position will be advertised in accordance with the provisions of the Local Government Act 1972. Councillors wish to place on record their thanks to Ms Maurantonio for her contributions to the Parish Council.

## **5. AGENDA ITEMS**

### **5.1 Cemetery Report**

The state of the cemetery was discussed as the Clerk had received a complaint that it was unkempt. Councillors who regularly visit considered any untidiness is due to the time of year. However, it was acknowledged that the internal footpaths were in need of attention – the Cemetery Clerk will obtain quotations for repair work and the use of different surfaces.

#### Interment

Stefania Teresa PRZYSIECKA, 7 December 2018      plot 432

#### Memorial

Kyriacos GEORGALLIS

Councillor Frankland provided feedback from the cemetery shelter consultation. From 32 responses 30 considered a shelter desirable, 19 of which favoured a stone construction, the remainder wood and stone. Councillors agreed that detailed scale drawings be obtained.

### **5.2 Recreational Projects**

Councillor Hill reported that the LCC solicitor confirmed the Malt Kiln Lane land transfer has now been completed and an application will be made to HM Land Registry to register Harewood Parish Council as the owner.

A second pre-planning application was submitted before Christmas – a response is awaited.

Councillor Hill confirmed there had been overall positive feedback to the public consultation.

### **5.3 Emmerdale Panel**

Councillor Hill reported that only one new application was received by the Emmerdale Panel at the meeting on Weds 9 Jan 2019. A grant of £500 was approved to support an outdoor library for a primary school in Roundhay. Ward member Cllr Stephenson requested HPC raise awareness of additional sources of funding that are available to schools, community groups and voluntary organisations in Leeds for example the Members' Improvements in the Community and the Environment" (MICE) scheme; Doing Good Leeds <https://doinggoodleeds.org.uk/current-funding-opportunities/> and the LCC Wellbeing Fund. More information about funding opportunities will be available on the HPC website in due course.

The Panel also discussed clearing the footpaths of litter and debris in Harewood but this does not meet the criteria for Emmerdale funding. Quotations of £600 per quarter for this work had been obtained. Cllr Stephenson could cover 50% of the cost from other funds if additional matched funding could be obtained from another source. Cllr Hill agreed to take this proposal back to HPC. Parish Councillors approved to incur the cost of £1,200pa. The work will be undertaken before grass-cutting starts in the Spring.

### **5.4 Traffic Issues including SIDs**

The PC complaint regarding the siting of SIDs in Harewood has been forwarded to the Head of LCC Highways and a response is awaited.

## **5.5 Website**

Councillor Masterton gave a presentation of the proposed new website and wished to convey his thanks to Lisa Maurantonio who had provided the majority of the content on which the new website is based. Councillors also expressed their thanks to Lisa and to Councillors Masterton and Beer for finalising the project. The website will be available within the next two weeks. The new site can be accessed at <https://www.harewoodparishcouncil.gov.uk>

## **6. CORRESPONDENCE AND COMMUNICATIONS RECEIVED**

### **6.1**

A request from Slaid Hill in Bloom to renew the annual hanging basket for £65 was approved.

### **6.2**

An invitation to attend a 'Combating Gang Crime' conference in Manchester was declined as Councillors did not consider it a priority for a rural parish.

## **7. PLANNING MATTERS**

### **7.1 Planning Applications Received**

18/07249 Alwoodley Golf Club. Detached open sided shelter.  
HPC NO OBJECTION

18/07844 31 Wigton Chase. Increase in roof height, two replacement Dormer windows to front and one Dormer window to rear linking to single storey rear extension with Balcony over; Rooflights to front and side.

### **7.2 Planning Applications Determined**

18/06493 52 Plantation Gardens. Single storey side extension.  
APPROVED

18/06883 154 Wigton Lane. Extension to side and rear at first floor level with balcony at rear; pitched roof to existing garage at side, porch to front, single storey extension to rear.  
APPROVED

18/07041 511 Harrogate Road. First floor extension to side; raise roof height to opposite side with inset windows.  
APPROVED

### **7.3 Community Infrastructure Levy (CIL)**

It was agreed that the Parish Council stone bench situated near the junction of Harrogate Road and Wigton Lane be repaired using some of the CIL funds.

### **7.4 Wigton Area Planning Committee Member**

Councillors agreed that Councillor De Zoysa be approached for the role to replace Councillor Maurantonio.

## **8. FINANCE MATTERS**

### **8.1 Precept 2019/20**

Councillors unanimously approved the Precept for 2019/20 at £16,000, unchanged from 2018/19.

## **8.2 Bank Statements for end of December 2018:-**

The bank statement for the end of December was produced by the Clerk and confirmed by the Chairman as being in accordance with the Receipts and Payments book.

## **8.3 Cheques and cash received**

Fisher Funerals	Inter fee – PRZYSIECKA	1,000.00
Clarke & Son	Memorial fee – GEORGALLIS	250.00

## **8.4 Cheques for approval and signature**

Aireborough GS	Gardening contract SO – Dec 2018	488.00
K Sedman	3 <sup>rd</sup> qtr salary	1,704.95
P Stephenson	3 <sup>rd</sup> qtr salary	823.70
HMRC	Tax and NI	632.20
SLCC	Annual Membership	136.00
Slaid Hill in Bloom	Hanging basket sponsorship	65.00

## **9. COMPLAINTS AND REQUESTS RECEIVED BY COUNCILLORS**

The following complaints have been received:-

- A large vehicle is frequently parked on the Church Lane pavement close to the junction with Harrogate Road causing difficulty for pedestrians and other motorists. An informal approach to the owner will be made by Councillors.
- Councillor Masterton reported that Harewood Estate has padlocked the gate preventing access to the graveyard from Church Lane. He has contacted the Church Commission and the PC will do likewise.

## **10. DATES OF THE NEXT MEETINGS**

The dates of next meetings are:-

**Please note that the Mike Kempley room of Harewood Village Hall is no longer available to the Parish Council, therefore alternative venues will be found. Please check the website or notice boards for future arrangements.**

Thursday 14 February 2019 7pm (Wigton Moor Church Lounge – access by rear door)

Thursday 28 March 2019 7pm (Venue to be confirmed)

Note Only - Local Elections, Thursday 2 May 2019:

Thursday 9 May 2019 7pm (Venue to be confirmed) - APM

Thursday 16 May 2019 7pm (Venue to be confirmed) - APCM

Thursday 20 June 2019 7pm (Venue to be confirmed)

Thursday 25 July 2019 7pm (Venue to be confirmed)

Thursday 5 September 2019 7pm (Venue to be confirmed)

Thursday 10 October 2019 7pm (Venue to be confirmed)

Thursday 21 November 2019 7pm (Venue to be confirmed)

### **CLERK TO THE PARISH COUNCIL**

**K Sedman**  
**Telephone 07587 202613**  
**E-mail: [harewoodpc@yahoo.co.uk](mailto:harewoodpc@yahoo.co.uk)**

### **CEMETERY CLERK**

**P Stephenson**  
**Telephone 07407 711187**