

HAREWOOD PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING
HELD IN WIGTON MOOR CHURCH
ON THURSDAY 21 NOVEMBER 2019 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Julie FRANKLAND	WIGTON	0113 2886278	Y
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Dennis (Dan) SUCKALL	WIGTON	0113 2886003	Y
Ken MCLEOD	WIGTON	07970 817850	Y
Carol HUGHES	WIGTON	0113 2687144	Y

Also in attendance were Mr Sedman (Parish Clerk), Ward Member Matthew Robinson, Representatives from LCC and Openreach and 5 members of the public.

1. APOLOGIES FOR ABSENCE

Apologies were received from Mr P Stephenson..

2. MINUTES OF THE MEETING OF 10 OCTOBER 2019

The minutes of the last meeting were accepted as a true record and were signed as such by the Chair.

3. COUNCILLORS DECLARATION OF INTEREST

There were no declarations of interest.

At this point the Chair closed the meeting and welcomed Ward Member Matthew Robinson and representatives from LCC and Openreach to provide an update on the progress of installing ultrafast broadband to Harewood. Councillor Robinson began by focusing on the situation in Harewood Mews. Responses from a recent survey indicated Mews residents preferred an underground solution, however this would require consent from all residents and incur additional costs of which they were previously unaware. After a long discussion it was agreed Councillor Robinson will circulate another letter to Mews residents explaining the options available with associated costs. A site meeting has been arranged with the Chair of Harewood Mews Maintenance Committee to review the options for alternative solutions to overground installation in the Mews.

Progress installing ultrafast broadband was continuing in other areas of Harewood. Councillor Frankland raised some questions on behalf of residents in of the village and she will advise Openreach of the properties in The Avenue still awaiting connection.

The Chair thanked Councillor Robinson and the representatives from LCC and Openreach for their input and advice and re-opened the meeting.

4. PLANNING MATTERS

4.1 Planning Applications Received

- 19/06098 Upper Brandon Farm, Brandon Crescent. Change of use of agricultural buildings to form detached dwelling.
HPC NO OBJECTION
- 19/06163 Land adjacent Manor Park, Manor House Lane. Detached house to garden site.
HPC NO OBJECTION
- 19/06215 Throstle Nest, Forge Lane, Wike. Barn conversion to one dwelling.
HPC NO OBJECTION
- 19/06283 Gateways School. Erection of temporary classroom building with outside deck area, pedestrian access/footpath.
HPC NO OBJECTION
- 19/06345 26 High Ash Mount. First floor rear extension.
HPC NO OBJECTION
- 19/06481 6 Sovereign Court. Alterations including raised roof height; hip to gable roof extension on both sides of the existing garage; conversion of garage at first floor to form habitable rooms; dormer windows to front; single storey part two storey side extension; steps to side.
HPC NO OBJECTION
- 19/06494 83 High Ash Drive. Single storey front and side extensions; loft conversion with dormer windows; porch to front; decking area to rear and detached garage conversion to summer house and store.
HPC NO OBJECTION
- 19/06669 Former Blacksmiths Workshop, Harewood Estate. Partial demolition and re-building of Forge House including single storey extension to form offices.
HPC NO OBJECTION
- 19/06684 Thehovels, Weardley Lane. Listed Building Application to remove existing window to western elevation and replace with PPC aluminium louvre; new internal opening and alterations to existing internal opening.
HPC NO OBJECTION
- 19/06814 5 West Dene. Single storey extension to front and two storey extension to rear.
HPC NO OBJECTION
- 19/07117 1 Sovereign Court. 20% reduction to two beech trees.
HPC NO OBJECTION

4.2 Planning Applications Determined

- 19/04248 Moor House, The Square, Harewood. Listed building application for five non-illuminated signs.
APPROVED
- 19/04810 Land adjacent to Stub House Farm. Alterations involving installation of temporary film set facade.
APPROVED
- 19/05166 89 High Ash Avenue. Single storey infill extension to rear; convert part of integral garage to habitable room; raised area to rear.
APPROVED
- 19/05478 7 Alwoodley Gates. Retrospective application for a fence attached to existing wall at rear.
REFUSED
- 19/05486 Lower Brandon Farm Cottage, Brandon Crescent. Single storey rear extension.
APPROVED

- 19/05789 55 Bondgate, Harewood. Listed Building Application for removal of internal wall at ground floor level between a kitchen and a dining room.
APPROVED
- 19/06092 Unit 7A, Arch Barn, Harewood Estate. Listed building application to carry out alterations to first floor office.
APPROVED
- 19/06345 26 High Ash Mount. First floor rear extension.
APPROVED

4.3 Community Infrastructure Levy (CIL)

The Clerk reported he had submitted the Annual CIL return for 2018/19 to LCC.

5. OTHER AGENDA ITEMS

5.1 Cemetery Report

The Clerk and Cemetery Clerk will update the Parish Council's Cemetery Policy.

The Clerk will arrange for the Gardening Contract tender covering two years April 2020 to March 2022 to be advertised early in the New Year.

Interments

Matthew James ADCOCK, 25 October 2019	plot 36
Ruby HYMAN, 6 November 2019	plot 319
Leslie MYERS, 18 November 2019	plot 112

Rights to Purchase Plots

Janet TURNER	plots U34 and U39
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Memorial Wall Plaque

Seeva Joy JONES

Inscription

Ken HORNER

5.2 Recreational Projects & Emmerdale Panel

The Chair reported she had still not received a response from LCC Planning to her request for an update on progress with the Parish Council's planning application.

5.3 Traffic and Parking Issues

Parking in the vicinity of Wigton Moor School was discussed and it was agreed the Clerk will contact LCC Traffic Enforcement and the School in an effort to reduce the inconvenience to local residents caused by inconsiderate and illegal parking by school children's parents.

The Chair and Clerk had attended Climate Change Workshops and 'Anti-idling' is an issue that will also be addressed.

5.4 Christmas Lights

Harewood Lights Switch-on	Friday 29 November 2019 4pm
High Ash Drive Switch-on	Sunday 1 December 2019 4pm

5.5 Public Footpath Registration

Councillor Masterton has collected Evidence Forms from local residents in confirmation that the footpath from Church Lane into Harewood Church Graveyard has been used by the public for at least 10 years. The Clerk will forward the forms to LCC.

5.6 Uneven paving stones outside the High Ash Drive Co-op

Further reminders by the Clerk have still not prompted a reply from the Co-op Head Office regarding the question of ownership of the flagged area outside the shops.

5.7 Spring Gardens Trees and Speed Indication Devices

The complaints of HPC regarding lack of response by LCC Officers on the above issues has been forwarded to LCC CEO.

6. CORRESPONDENCE AND COMMUNICATIONS RECEIVED

6.1

The Clerk had received an email from a resident of Wike Ridge Mount who, along with several neighbours, are experiencing overgrown trees on their land belonging to properties on Wigton Lane. The Clerk will contact the resident to enquire if any progress has been made.

6.2

Councillors confirmed the previously approved grant towards the cost of replacing the playground behind High Ash Drive shops despite the project slipping to next year.

7. FINANCE MATTERS

7.1 Bank Statements for end of October 2019:-

The bank statement for the end of October was produced by the Clerk and confirmed by the Chairman as being in accordance with the Receipts and Payments book.

7.2 Cheques and cash received

S Jones	Memorial wall plaque – JONES	100.00
J Turner	Rights to plots fee – TURNER	600.00
Thomason	Inter fee – ADCOCK	300.00
Stephenson's	Inscription fee – HORNER	125.00
Tempest	Inter fee – HYMAN	1,300.00
Townsend	Inter fee – MYERS	275.00

7.3 Cheques for approval and signature

Aireborough GS	Gardening contract – Oct 2019 (SO)	488.00
P Stephenson	Expenses	82.27

8. COMPLAINTS AND REQUESTS RECEIVED BY COUNCILLORS

Councillor Hughes reported that at a public meeting she had attended there are no plans to run a 48 bus service on weekday evenings nor during the day on Sundays.

9. DATES OF THE NEXT MEETINGS

The dates of next meetings are:-

Thursday 9 January 2020 7pm (Wigton Moor URC)

Thursday 20 February 2020 7pm (Wigton Moor URC)

Thursday 26 March 2020 7pm (Wigton Moor URC)

CLERK TO THE PARISH COUNCIL

K Sedman
Telephone 07587 202613
E-mail: harewoodpc@yahoo.co.uk

CEMETERY CLERK

P Stephenson
Telephone 07407 711187

Visit the PC Website at WWW.harewoodparishcouncil.gov.uk