

HAREWOOD PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING
HELD IN WIGTON MOOR CHURCH
ON THURSDAY 10 OCTOBER 2019 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Julie FRANKLAND	WIGTON	0113 2886278	Y
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	N
Dennis (Dan) SUCKALL	WIGTON	0113 2886003	Y
Ken MCLEOD	WIGTON	07970 817850	N
Carol HUGHES	WIGTON	0113 2687144	Y

Also in attendance were Mr Sedman (Parish Clerk), Mr P Stephenson (Cemetery Clerk) and one member of the public.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mcleod and Masterton.

2. MINUTES OF THE MEETING OF 5 SEPTEMBER 2019

The minutes of the last meeting were accepted as a true record and were signed as such by the Chair.

3. COUNCILLORS DECLARATION OF INTEREST

There were no declarations of interest.

4. PLANNING MATTERS

4.1 Planning Applications Received

- 19/03564 5 Wigton Court, Wigton Lane. First floor balcony to Flat 5.
HPC NO OBJECTION
- 19/05789 55 Bondgate, Harewood. Listed Building Application for removal of internal wall at ground floor level between a kitchen and a dining room.
HPC NO OBJECTION
- 19/06092 Unit 7A, Arch Barn, Harewood Estate. Listed building application to carry out alterations to first floor office.
HPC NO OBJECTION

4.2 Planning Applications Determined

- 18/05395 Land off Brandon Crescent. Alterations to barn conversions including first floor extension to unit 1, plus additional windows to unit 2.
APPROVED
- 19/02900 Shirazi House, 101 Wigton Lane. Demolition of existing house and construction of one new dwelling.
APPROVED
- 19/04505 109 The Avenue. Removal and reduction of trees.
TPO SERVED

- 19/04395 North Leeds District Scout Camp Site, Backstone Gill Lane, Wike.
Replacement single storey toilet/shower block.
APPROVED
- 19/04620 1 Barfield Crescent. Demolition of existing garage to side; replace with two storey side extension and two storey rear extension.
APPROVED
- 19/04771 1 Manor Farm Cottages, Backstone Gill Lane. Construction of side extension and conservatory to rear.
APPROVED
- 19/05462 11 The Avenue, Harewood. 2no. Willow – reduce and shape the canopies by approx. 3m. Crown lift above the public footpath to 3m and road 5.5m.
APPROVED

5. OTHER AGENDA ITEMS

5.1 Cemetery Report

The repairs to the Cemetery footpaths have been completed to a high standard. Councillors approved an additional payment of £1,700 as more tree roots than expected were encountered and the footpath repairs extend further than originally quoted.

5.2 Recreational Projects & Emmerdale Panel

The Chair reported that additional survey work requested by LCC Planning Officers has been completed and an account submitted for payment which will be refunded from Emmerdale monies.

The fitting of a new telephone box door, incorporating an anti-theft locking device, has been completed. Councillors expressed their thanks to Mr Bob Hill and Councillors Masterton and Suckall.

The Chair reported that the Emmerdale Panel has approved funding for the shower block at Wike Scout Camp. An application for funding submitted by Wigton Moor United Reformed Church has been withdrawn and will be re-submitted in January 2020.

5.3 Traffic and Parking Issues

The Clerk reported he had received complaints from local residents regarding GSAL students parking vehicles inconsiderately (and in one case, illegally) on High Ash Drive and High Ash Avenue. He visited the site to take photographs which have been forwarded to GSAL in an effort to resolve the issue.

Parking is also an issue in the vicinity of Wigton Moor School where many parents park inconsiderately, sometimes illegally and often with car engines idling. The Clerk will write to the school to request that parents give consideration to local residents and the environment.

LCC consultation on proposed parking restrictions in Harewood was discussed. Residents are encouraged to contact LCC with any comments on the proposals.

5.4 Christmas Lights

Councillor Hughes confirmed the lights in Wigton Moor will be switched on the first Sunday in December. A possible date for the Harewood lights switch-on is [Friday 29 November](#), Councillor Frankland will follow up and confirm.

5.5 Public Footpath Registration

Forms completed by local residents confirming they have used the public footpath into Harewood Church Graveyard have been received and will be forwarded to LCC as evidence for registering the path as a Public Right of Way.

5.6 HPC Newsletter

Councillor Frankland provided an update of items that can be included in the proposed PC Newsletter. Councillors will give consideration to the creation of a logo.

5.7 Uneven paving stones outside the High Ash Drive Co-op

The Clerk reported he has once again contacted the Co-op expressing disappointment that they have not responded to the complaint regarding uneven flagstones.

5.8 Public Footpath off The Avenue, Harewood

LCC has confirmed it does not own said strip of land, Councillor Frankland will make further enquiries with local residents to establish ownership.

5.9 Spring Gardens Trees

As a response has not been forthcoming from the LCC Officer contacted several weeks ago regarding this, the Clerk will refer this and other matters to LCC Chief Executive.

5.10 Remembrance Service 2019

There will be a short Remembrance Service in Harewood on the land opposite the Harewood Arms commencing [10.50am Sunday 10 November](#). All are welcome.

6. CORRESPONDENCE AND COMMUNICATIONS RECEIVED

6.1

With the exception of Councillor Masterton, there are no changes to the Councillors Register of Interests to be reported to LCC.

6.2

Charity Scope has contacted the PC to enquire whether there is a suitable site in Harewood to place a textile recycling bank. Councillor Frankland will put the request to the Harewood Village Hall Committee.

7. FINANCE MATTERS

7.1 Bank Statements for end of September 2019:-

The bank statement for the end of September was produced by the Clerk and confirmed by the Chairman as being in accordance with the Receipts and Payments book.

7.2 Cheques and cash received

There were no receipts in the period covered.

7.3 Cheques for approval and signature

Aireborough GS	Gardening contract – Sept 2019 (SO)	488.00
Verity Webster Ltd	Ecological survey, Malt Kiln Lane leisure facilities	745.00
K Sedman	2 nd qtr salary	XXX
P Stephenson	2 nd qtr salary	XXX
HMRC	Tax & NI	632.20
Atkinson Surfacing	Repairs to Cemetery paths	24,200.00

7.4 Pensions Re-declaration

Re-declaration submitted to Pensions Regulator 7 October 2019. The PC has no employees to be automatically re-enrolled.

8. COMPLAINTS AND REQUESTS RECEIVED BY COUNCILLORS

It was noted that repairs to the road surface in The Square, Harewood have not commenced.

A resident of Wike contacted the Chair to complain about the speed of traffic through the village. He was advised that the PC agreed with LCC several months ago to purchase two solar powered Speed Indication Devices for Wike and the lack of progress will be referred to in the Parish Council's complaint to the Chief Executive.

9. DATES OF THE NEXT MEETINGS

The dates of next meetings are:-

Thursday 21 November 2019 7pm (Wigton Moor Church)

FOR INFORMATION - ALWOODLEY BUS SERVICE

There will be a public meeting concerning the above [on Tuesday 27 October 2019 7.00pm to 8.30pm](#) at St. Paul's Primary School, Buckstone Crescent.

CLERK TO THE PARISH COUNCIL

K Sedman
Telephone 07587 202613
E-mail: harewoodpc@yahoo.co.uk

CEMETERY CLERK

P Stephenson
Telephone 07407 711187