

HAREWOOD PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING
HELD IN WIGTON MOOR CHURCH
ON THURSDAY 5 SEPTEMBER 2019 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Julie FRANKLAND	WIGTON	0113 2886278	Y
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Dennis (Dan) SUCKALL	WIGTON	0113 2886003	Y
Ken MCLEOD	WIGTON	07970 817850	N
Carol HUGHES	WIGTON	0113 2687144	N

Also in attendance were Mr Sedman (Parish Clerk), Mr P Stephenson (Cemetery Clerk) and one member of the public.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mcleod and Hughes.

2. MINUTES OF THE MEETING OF 25 JULY 2019

The minutes of the last meeting were accepted as a true record and were signed as such by the Chair.

3. COUNCILLORS DECLARATION OF INTEREST

There were no declarations of interest.

4. PLANNING MATTERS

4.1 Planning Applications Received

- 19/04771 1 Manor Farm Cottages, Backstone Gill Lane. Construction of side extension and conservatory to rear.
HPC NO OBJECTION
- 19/04810 Land adjacent to Stub House Farm. Alterations involving installation of temporary film set facade.
HPC NO OBJECTION
- 19/04836 Woodside Cottage, Harewood Estate. Demolition of store and dog kennels and construction of holiday lodge including partial re-use of existing outbuilding.
HPC NO OBJECTION
- 19/04856 632 Harrogate Road. Conversion and alterations to existing house to form two apartments; erection of six new dwellings, associated parking and landscaping.
HPC NO OBJECTION
- 19/04912 40 High Ash Avenue. Variation of condition 3 (materials) of planning approval 19/02364/FU to allow new roof covering.
HPC NO OBJECTION
- 19/05011 Gateways School. Fell Sycamore, Holly and Whitebeam trees.
HPC NO OBJECTION
- 19/05166 89 High Ash Avenue. Single storey infill extension to rear; convert part of integral garage to habitable room; raised area to rear.
HPC NO OBJECTION

- 19/05181 Eden House, Alwoodley Lane. Variation of condition 3 (balcony) of planning permission 16/07483/FU to enable access to apartment 6 balcony.
HPC NO OBJECTION
- 19/05462 11 The Avenue, Harewood. 2no. Willow – reduce and shape the canopies by approx. 3m. Crown lift above the public footpath to 3m and road 5.5m.
HPC NO OBJECTION
- 19/05486 Lower Brandon Farm Cottage, Brandon Crescent. Single storey rear extension.
HPC NO OBJECTION

4.2 Planning Applications Determined

- 18/03590 Land at Stub House Farm. Variation of conditions 3 and 4 of approval 14/07446/FU to allow visitor tours to operate outside of the restricted times.
REFUSED
- 19/02945 180 Wigton Lane. Two storey extension to side and front; boundary fencing to sides and stone walling with metal railings and gate. Extension and re-modelling of garage at rear.
APPROVED
- 19/03039 2 Wike Ridge Lane. Extension to side and rear at first floor with Juliet balcony to rear.
WITHDRAWN
- 19/03138 89 Plantation Gardens. Two storey extension to side and detached garage.
REFUSED
- 19/03316 22 High Ash Drive. Two storey side and single storey rear extension.
APPROVED
- 19/03503 Mill Farm House, Harrogate Road. Retrospective application for the conversion of an existing store to a biomass boiler and wood pellet store, including installation of equipment, increase pellet storage external alterations to North elevation, move existing flue pipe.
APPROVED
- 19/03504 Mill Farm House, Harrogate Road. Retrospective listed building application for the conversion of an existing store to a biomass boiler and wood pellet store, including installation of equipment, increase pellet storage external alterations to North elevation, move existing flue pipe.
APPROVED
- 19/03536 143 Knap Yard, Harewood Estate. External alterations including new window and doors to allow the creation of a first floor to existing dwelling.
APPROVED
- 19/03537 143 Knap Yard, Harewood Estate. Listed Building Application for internal and external alterations including new window and doors to allow the creation of a first floor to existing dwelling.
APPROVED
- 19/03564 5 Wigton Court, Wigton Lane. First floor balcony to Flat 5.
APPROVED
- 19/03705 The Old Stables, Brandon Crescent. Single storey infill extension to front; raised patio area with steps to front.
APPROVED
- 19/03863 21 Harewood Mews. Re-submission of application 19/02155 for a single storey rear extension.
APPROVED
- 19/04273 27 Harewood Mews. Works to several trees.
APPROVED
- 19/05011 Gateways School. Fell Sycamore, Holly and Whitebeam trees.
APPROVED

5. OTHER AGENDA ITEMS

5.1 Cemetery Report

The Cemetery Clerk reported that repairs to the internal footpaths will commence on Monday 9 September 2019 and are expected to take about 2 weeks.

Interment

Nadia GLUMAC, 4 September 2019 plot U130

Memorial

Derrick Rowland GOODALL

5.2 Recreational Projects & Emmerdale Panel

The Chair advised that a planning decision has yet to be made on the Council's application for leisure facilities on Malt Kiln Lane. Further information requested by the Planning Officer has been submitted by Councillor Hill. An Ecological Survey has been commissioned and will commence on 13 September 2019. A further request to fund additional costs incurred on the project will be submitted to the Emmerdale Panel.

The Chair reported the replacement telephone box door is available for collection from Surrey w/c 9 September 2019. Mr Hill has volunteered to collect the door and Councillors approved to reimburse him the cost of fuel and incidental expenses. The Councillors wish to express their gratitude to Mr Hill and to place on record that he will not be held responsible in the unlikely event there is damage to the door in transportation.

The Chair confirmed an application from Wigton Moor United Reformed Church to request funding for the Community Hub project has been submitted for consideration at the next Emmerdale Panel meeting.

5.3 Traffic and Parking Issues

Parking issues were discussed and the Clerk will request a LCC Civil Enforcement Officer visits the locality in an effort to deter illegal and inconsiderate parking.

Local residents observing incidents of illegal parking should note the date, time, place and vehicle registration and forward the information to the Clerk.

5.4 Christmas Lights

An invoice for the installation of control sensors has been received from LCC. The Clerk has completed an application form to seek part-funding from the Community Committee.

5.5 Public Footpath Registration

Application forms have been received from LCC to enable the Parish Council to add the access footpath into Harewood Church Graveyard to the Definitive Map and Public Rights Of Way list. One requirement is to produce evidence from 10 members of the public who are prepared to confirm they have used the path; this evidence needs to cover at least 20 years.

5.6 Uneven paving stones outside the High Ash Drive Co-op

The Clerk informed Councillors he has again contacted the Co-op Head Office as a response is still awaited regarding uneven flag stones outside their store on High Ash Drive.

5.7 Public Footpath off The Avenue, Harewood

The Parish Council is still attempting to ascertain the owner of the overgrown area of land at the end of The Avenue, Harewood which prevents east access to the Public Right Of Way. The Clerk will contact LCC who may be able to assist.

Clerk's Note: LCC has confirmed they do not own the land.

5.8 Overgrown Bush, The Bungalow, Harrogate Road

It was noted the bush overgrowing from the garden of The Bungalow, Harrogate Road has been dealt with.

5.9 Harewood Dispensary

It was noted that the date for responses to the recent survey has been extended. The continuation of dispensary service depends to some extent on the strength of public opinion and responders to the survey are advised to provide as much detail as possible.

5.10 Spring Gardens Trees

There has still been no response from LCC regarding the trees on Spring Gardens central green following a complaint by a local resident. The Clerk will pursue the matter.

6. CORRESPONDENCE AND COMMUNICATIONS RECEIVED

6.1 A Remembrance Day Service will take place on the Planting Wall Garden in Harewood (opposite the Harewood Arms) on Sunday 10 November 2019. Further details to follow.

7. FINANCE MATTERS

7.1 Bank Statements for end of August 2019:-

The bank statement for the end of August was produced by the Clerk and confirmed by the Chairman as being in accordance with the Receipts and Payments book.

Councillors approved and signed a letter to request the transfer of £10,000 from the NS&I Savings Account to the Council's Current Account.

7.2 Cheques and cash received

Forever Thoughts	Memorial fee – Derrick GOODALL	100.00
Thomasons	Inter fee – Nadia GLUMAC	1,000.00

7.3 Cheques for approval and signature

Aireborough GS	Gardening contract – July 2019 (SO)	488.00
Aireborough GS	Gardening contract – Aug 2019 (SO)	488.00
Shadwell Hort. Soc.	Grant towards cost of 2019 Show (approved July 2019)	200.00
Leeds CC	Legal Service fee – February & July 2019	71.28
Leeds CC	Installation of control units for festive lights Harewood & Wigton	4,104.00
Friends of Wigton		
Moor School	Funding for Pirate Ship, approved March 2019	2,421.00
PFK Littlejohn	External Audit fee	240.00

7.4 External Audit Report 2018/19

The Clerk advised that the report from the external auditors has been received:

“On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”

8. COMPLAINTS AND REQUESTS RECEIVED BY COUNCILLORS

Harewood Estate has acknowledged the Parish Council complaint regarding the state of road surfaces on The Square and Sleights Lane. It is intended that resurfacing of The Square will commence once work on surrounding buildings is complete. At the same time the Estate hope to improve the state of Sleights Lane.

9. DATES OF THE NEXT MEETINGS

The dates of next meetings are:-

Thursday 10 October 2019 7pm (Wigton Moor Church)

Thursday 21 November 2019 7pm (Wigton Moor Church)

CLERK TO THE PARISH COUNCIL

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E-mail: harewoodpc@yahoo.co.uk

CEMETERY CLERK

P Stephenson
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