

# HAREWOOD PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING  
HELD IN WIGTON MOOR CHURCH  
ON THURSDAY 25 JULY 2019 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Julie FRANKLAND	WIGTON	0113 2886278	Y
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Dennis (Dan) SUCKALL	WIGTON	0113 2886003	Y
Ken MCLEOD	WIGTON	07970 817850	N
Carol HUGHES	WIGTON	0113 2687144	Y

Also in attendance were Mr Sedman (Parish Clerk), Mr P Stephenson (Cemetery Clerk) and one member of the public.

## 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mcleod.

## 2. MINUTES OF THE MEETING OF 20 JUNE 2019

The minutes of the last meeting were accepted as a true record and were signed as such by the Chair.

## 3. COUNCILLORS DECLARATION OF INTEREST

Councillors Hill and Suckall declared an interest in planning application 19/04273.

## 4. PLANNING MATTERS

### 4.1 Planning Applications Received

- 19/03705 The Old Stables, Brandon Crescent. Single storey infill extension to front; raised patio area with steps to front.  
HPC NO OBJECTION
- 19/03863 21 Harewood Mews. Re-submission of application 19/02155 for a single storey rear extension.  
HPC NO OBJECTION
- 19/04248 Moor House, The Square, Harewood. Listed building application for five non-illuminated signs.  
HPC NO OBJECTION
- 19/04273 27 Harewood Mews. Works to several trees.  
HPC NO OBJECTION
- 19/04395 North Leeds District Scout Camp Site, Backstone Gill Lane, Wike. Replacement single storey toilet/shower block.  
HPC NO OBJECTION

### 4.2 Planning Applications Determined

- 19/01622 Wigton Moor Primary School. Adventure pathway along school field.  
APPROVED
- 19/02340 19 Harewood Mews. Single storey extension to rear.  
APPROVED

- 19/02502 Manor Park, Manor House Lane. Two storey/first floor and single storey front/side and rear extensions; basement conversion to habitable room; raised patio area at rear and addition of roof lanterns.  
APPROVED
- 19/02571 The Gables, Brandon Court, Shadwell. Works to various trees.  
SPLIT DECISION
- 19/02685 124 Wigton Lane. Part two storey, part single storey extension to front, side and rear.  
APPROVED
- 19/02945 150 Wigton Lane. Two storey extension to side and front; boundary fencing to sides and stone walling with metal railings and gate. Extension and remodelling of garage at rear.  
APPROVED

## **5. OTHER AGENDA ITEMS**

### **5.1 Cemetery Report**

The quotation of £22,500 to lay tarmac with an AC10 surface course to the Cemetery footpaths was accepted.

#### Rights to purchase burial plots

Janet TURNER

I SILVERMAN & A SHANN

plots U48 and 615A

plots 321 & 350

#### Memorial

Shaun Patrick MELODY

#### Additional Inscription

Doreen EDWARDS

### **5.2 Recreational Projects & Emmerdale Panel**

Leeds CC Planning Officers have requested further information regarding the Parish Council application for tennis courts and play area on Malt Kiln Lane. Councillor Hill will arrange for an Ecological Survey to be conducted and confirm if a Phase 2 Contaminated Land Survey is required. LCC has also requested that steps are taken to formalise an agreement with Sam Smiths Brewery regarding parking. It was noted that the Village Hall Committee are to undertake a parking survey.

Councillor Hill reported that she is liaising with Wigton Moor United Reformed Church regarding a submission to the Emmerdale Panel to request a contribution towards the cost of the proposed Community Hub.

A quotation to supply a red telephone box door together with fittings for a sum of £945.24 was accepted. This will be paid by Harewood PC and reimbursed from Emmerdale Funds.

### **5.3 Christmas Lights**

Councillors Hughes advised she had contacted Wigton Moor URC and the Church will be open for refreshments for all to attend on the first Sunday of December to mark the switch on of the lights.

### **5.4 Proposed Changes to A61 Road Layout**

The Clerk will circulate to Councillors feedback received by LCC from members of the public.

### **5.5 Request for financial assistance towards playground behind HAD shops**

Councillors support the proposal and committed £5,000 as a contribution towards the cost. Payment is to be deferred until the scheme commences.

### **5.6 Parish Council Newsletter**

Councillor Frankland offered to produce a pro-forma newsletter which is intended to be circulated annually prior to the Council's Annual Parish Meeting held each May.

### **5.7 Uneven paving stones outside the High Ash Drive Co-op**

The Clerk has contacted Co-op's head office on this issue as there is a dispute regarding ownership of the pavement.

### **5.8 Public Footpath off The Avenue, Harewood**

The area of land leading to the footpath is overgrown making access to the public right of way difficult. Councillor Frankland will make enquiries to determine ownership of the land.

## **6. CORRESPONDENCE AND COMMUNICATIONS RECEIVED**

### **6.1**

A complaint from a local resident regarding trees in Spring Gardens was reported to LCC. A reply is still awaited and the Clerk will therefore contact the relevant Officer..

### **6.2**

Complaints regarding the No.48 Wigton bus service were voiced. There are no buses after 6pm Monday to Saturday and no service at all on Sundays. The Clerk will feedback these complaints to LCC Councillor Harrand.

## **7. FINANCE MATTERS**

### **7.1 Bank Statements for end of June 2019:-**

The bank statement for the end of June was produced by the Clerk and confirmed by the Chairman as being in accordance with the Receipts and Payments book.

A request from Slaid Hill in Bloom for a contribution towards the cost of a new water bowser was considered and £400 approved.

An email request from Shadwell Horticultural Society for a contribution towards the cost of the 2019 Show was considered and £200 approved. Payment to be made upon receipt of completed Grant Support Application form.

### **7.2 Cheques and cash received**

Forever Thoughts	Memorial fee – MELODY	250.00
Y R Memorials	Inscription fee – EDWARDS	125.00
Turner	Rights to plot fee, 1no. Full, 1no. ½ plot – TURNER	450.00
Silverman & Shann	Rights to plots fee – SILVERMAN & SHANN	600.00

### **7.3 Cheques for approval and signature**

Aireborough GS	Gardening contract – June 2019	488.00
P Stephenson	Expenses	63.32
Unicorn		
Restorations	Replacement red telephone box door, fittings and paint	945.24
Slaid Hill in Bloom	Grant towards cost of water bowser	400.00

## **8. COMPLAINTS AND REQUESTS RECEIVED BY COUNCILLORS**

Councillor Suckall reported on the poor state of the road surface in The Square, Harewood. The Clerk has contacted Harewood Estate who is responsible for the area.

Councillors Masterton and Suckall reported complaints from village residents about the overhanging lilac tree at The Bungalow, Harrogate Road, Harewood. The branches are now obstructing the pavement. Enquiries will be made regarding pruning of the tree.

## **9. DATES OF THE NEXT MEETINGS**

The dates of next meetings are:-

Thursday 5 September 2019 7pm (Wigton Moor Church)

Thursday 10 October 2019 7pm (Wigton Moor Church)

Thursday 21 November 2019 7pm (Wigton Moor Church)

### **CLERK TO THE PARISH COUNCIL**

**K Sedman**  
Telephone 07587 202613  
E-mail: [harewoodpc@yahoo.co.uk](mailto:harewoodpc@yahoo.co.uk)

### **CEMETERY CLERK**

**P Stephenson**  
Telephone 07407 711187