

# HAREWOOD PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING  
HELD IN WIGTON MOOR CHURCH  
ON THURSDAY 20 JUNE 2019 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Julie FRANKLAND	WIGTON	0113 2886278	Y
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Dennis (Dan) SUCKALL	WIGTON	0113 2886003	Y
Ken MCLEOD	WIGTON	07970 817850	Y
Carol HUGHES	WIGTON	0113 2687144	Y

Also in attendance were Mr Sedman (Parish Clerk) and Mr P Stephenson (Cemetery Clerk).

## 1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

## 2. MINUTES OF THE MEETING OF 16 MAY 2019

The minutes of the last meeting were accepted as a true record and were signed as such by the Chair.

## 3. COUNCILLORS DECLARATION OF INTEREST

See Minute 5.2.

## 4. PLANNING MATTERS

### 4.1 Planning Applications Received

- 19/02900 Shirazi House, 101 Wigton Lane. Demolition of existing house and construction of one new dwelling.  
HPC NO OBJECTION
- 19/02945 150 Wigton Lane. Two storey extension to side and front; boundary fencing to sides and stone walling with metal railings and gate. Extension and remodelling of garage at rear.  
HPC NO OBJECTION
- 19/03039 2 Wike Ridge Lane. Extension to side and rear at first floor with Juliet balcony to rear.  
HPC NO OBJECTION
- 19/03138 89 Plantation Gardens. Two storey extension to side and detached garage to rear.  
HPC NO OBJECTION
- 19/03316 22 High Ash Drive. Two storey side and single storey rear extension.  
HPC NO OBJECTION
- 19/03503 Mill Farm House, Harrogate Road. Retrospective application for the conversion of an existing store to a biomass boiler and wood pellet store, including installation of equipment, increase pellet storage external alterations to North elevation, move existing flue pipe.  
HPC NO OBJECTION

- 19/03504 Mill Farm House, Harrogate Road. Retrospective listed building application for the conversion of an existing store to a biomass boiler and wood pellet store, including installation of equipment, increase pellet storage external alterations to North elevation, move existing flue pipe.  
HPC NO OBJECTION
- 19/03536 143 Knap Yard, Harewood Estate. External alterations including new window and doors to allow the creation of a first floor to existing dwelling.  
HPC NO OBJECTION
- 19/30537 1453 Knap Yard, Harewood Estate. Listed Building Application for internal and external alterations including new window and doors to allow the creation of a first floor to existing dwelling.  
HPC NO OBJECTION
- 19/03564 5 Wigton Court, Wigton Lane. First floor balcony to Flat 5.  
HPC NO OBJECTION

#### **4.2 Planning Applications Determined**

- 18/01057 2 Brookside. Two storey, first floor and single storey side/rear extension incorporating raising ridge height with new first floor level to form dwelling house; conversion of attached garage to form habitable room and store.  
REFUSED
- 19/02155 21 Harewood Mews. Single storey rear extension.  
APPROVED
- 19/02318 12 Wike Ridge Mount. Single storey rear extension.  
WITHDRAWN
- 19/02364 40 High Ash Avenue. Two storey extension to rear; rooflights to front.  
APPROVED
- 19/02502 Manor Park, Manor House Lane. Two storey/first floor and single storey front/side and rear extensions; basement conversion to habitable room; raised patio area at rear and addition of roof lanterns.  
APPROVED

### **5. OTHER AGENDA ITEMS**

#### **5.1 Cemetery Report**

The Cemetery Clerk reported that the damaged boundary wall had been repaired and an invoice submitted for approval and payment.

Quotations for repairs to the Cemetery footpaths were discussed. It was agreed that, although the most expensive of the options at c. £22k, the most durable and therefore representing best value for money, was a tarmac surface. Subject to the Chair confirming some final details with the contractor the tender was approved.

The poor condition of Sleights Lane was raised and the Clerk will contact the owners, Harewood Estate, to request that remedial works are carried out.

It was agreed to defer a decision on the installation of a shelter for a year, meanwhile Councillors will visit other cemeteries and take photographs of alternative shelters.

#### **Interment**

Colette Charlotte LEWIS	plot
Derrick Rowland GOODALL (Cremated Remains)	plot
Harold Wilson	plot

## **5.2 Recreational Projects & Emmerdale Panel**

Councillor Hill reported that the HPC request for funds to replace the missing red telephone box door had been approved to the value of £1,788, based on an estimate provided by Mr Bob Hill, with a promise from Councillor Ryan Stephenson to top up to £2,000 from MICE monies should the need arise.

At this point Councillor Hill declared an interest and left the meeting while the matter was discussed. It was agreed to accept Mr Hill's offer to install the replacement door based on the estimate provided and Councillor Hill rejoined the meeting. Councillor Suckall abstained from voting.

Other projects approved by the Emmerdale Panel were the refurbishment of the Wike Scout Hut kitchen and the removal of ivy growing on stone walls surrounding Harewood Estate.

A planning decision on the Parish Council's application for tennis courts and play area on Malt Kiln Lane was expected on 2 July 2019. It was noted there has been one objection to the scheme.

## **5.3 Speed Indication Devices (SID)**

The Clerk has again written to the Chief Of Highways to express disappointment that he is still awaiting a response to the PC complaint.

## **5.4 Christmas Lights**

Councillors Frankland and Hughes will enquire regarding the possibility of holding public events at Harewood Village Hall and Wigton Moor URC respectively to mark the switch on of the lights. They will also liaise with LCC regarding suitable dates.

## **5.5 Public Footpaths Registration**

Councillor Masterton advised that the registration of public footpaths need to be completed by January 2026 but he will ensure the public access to the churchyard off Church Lane is registered as soon as possible.

The Clerk will request a quotation from the Council's contract gardener to clear a strip of overgrown vegetation currently obstructing access to the public footpath at the north end of The Avenue, Harewood.

## **5.6 Proposed Changes to A61 Road Layout**

The Clerk will enquire from LCC if there is any feedback to the above proposals.

## **5.7 Request for financial assistance towards playground behind HAD shops**

A decision was deferred until the next PC meeting.

# **6. CORRESPONDENCE AND COMMUNICATIONS RECEIVED**

## **6.1**

A complaint from a local resident regarding trees in Spring Gardens has been reported to LCC.

## **6.2**

The proposal by Councillor Hughes to produce an annual PC Newsletter was agreed in principle, but further information will be provided regarding costs and the logistics for producing and distribution.

### 6.3

Details of a petition regarding HGVs using the A659 has been received. Anyone interested, please use the link <http://chnq.it/4T9rPtTqY> to sign the petition.

### 6.4

A complaint received from a local resident regarding uneven paving outside the Co-op on High Ash Drive has been reported to LCC Highways.

## 7. FINANCE MATTERS

### 7.1 Bank Statements for end of May 2019:-

The bank statement for the end of May was produced by the Clerk and confirmed by the Chairman as being in accordance with the Receipts and Payments book.

### 7.2 Cheques and cash received

Burton	Inter fee – Colette Charlotte LEWIS	235.00
Hughes	Inter fee, Cremated Remains - Derrick Rowland GOODALL	60.00
Hughes	Inter fee – Harold Wilson	1,000.00

### 7.3 Cheques for approval and signature

Aireborough GS	Gardening contract – Apr 2019	488.00
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Hillside Masonry	Repairs to cemetery wall	525.00
YLCA	Play Area Training Seminar (2 places)	100.00
Wigton Moor URC	Grant towards Community Hub project	5,000.00
Wigton Moor URC	Grant to fund vandalised bench	655.64
K Sedman	2019/20 1 <sup>st</sup> qtr salary	1,705.15
P Stephenson	2019/20 1 <sup>st</sup> qtr salary	823.70
HMRC	Tax & NI 1 <sup>st</sup> qtr	632.00

## 8. COMPLAINTS AND REQUESTS RECEIVED BY COUNCILLORS

Councillor Suckall reported on the poor state of the road surface in The Square, Harewood. The Clerk will contact Harewood Estate who are responsible for the area.

## 9. DATES OF THE NEXT MEETINGS

The dates of next meetings are:-

Thursday 25 July 2019 7pm (Wigton Moor Church)

Thursday 5 September 2019 7pm (Wigton Moor Church)

Thursday 10 October 2019 7pm (Wigton Moor Church)

Thursday 21 November 2019 7pm (Wigton Moor Church)

### CLERK TO THE PARISH COUNCIL

**K Sedman**  
Telephone 07587 202613  
E-mail: [harewoodpc@yahoo.co.uk](mailto:harewoodpc@yahoo.co.uk)

### CEMETERY CLERK

**P Stephenson**  
Telephone 07407 711187