

# HAREWOOD PARISH COUNCIL

MINUTES OF A PARISH COUNCIL MEETING  
HELD IN WIGTON MOOR CHURCH  
ON THURSDAY 28 MARCH 2019 AT 7.00PM

<u>COUNCILLORS</u>	<u>WARD</u>	<u>HOME PHONE</u>	<u>PRESENT</u>
Peter BEER	WIGTON	0113 2663335	Y
Julie FRANKLAND	WIGTON	0113 2886278	Y
Kate HILL (Chair)	HAREWOOD/WIKE	0113 2886495	Y
Richard D MASTERTON	HAREWOOD/WIKE	0113 2886444	Y
Dennis (Dan)SUCKALL	WIGTON	0113 2886003	Y
Roshani De ZOYSA JAYAWARDHANA	WIGTON	07824 458313	N
Ken MCLEOD	WIGTON	07970 817850	Y
Carol HUGHES	WIGTON	0113 2687144	Y

Also in attendance were Mr Sedman (Parish Clerk), Mr P Stephenson (Cemetery Clerk) and four members of the public.

## 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor De Zoysa.

## 2. MINUTES OF THE MEETING OF 14 FEBRUARY 2019

The minutes of the last meeting were accepted as a true record and were signed as such by the Chair.

## 3. COUNCILLORS DECLARATION OF INTEREST

There were no declarations of interest.

## 4. PLANNING MATTERS

### 4.1 Planning Applications Received

19/00427	12 Elmville Avenue. Single storey side/rear extension. HPC NO OBJECTION
19/00662	2-8 Slaid Hill Court. Alterations to shop front including relocation of ATM. HPC NO OBJECTION
19/00963	85 High Ash Drive. Extension to existing car port to side. HPC NO OBJECTION
19/01184	65 Plantation Gardens. Single storey side and rear extension. Porch to front. HPC NO OBJECTION
19/01192	509 Harrogate Road. New boundary gates to front. HPC NO OBJECTION
19/01285	79 High Ash Drive. Raising the roof height to form a new first floor, dormer windows to both sides and single storey front and rear extension. HPC OBJECTION
19/01320	Manor Close, Manor House Lane. Two storey front extension, first floor extension, gable roof extension and first floor side, single storey rear extension (amendment to 16/06180). HPC NO OBJECTION

## **4.2 Planning Applications Determined**

- 18/07859 36 Harrogate Road, Harewood. Alterations including first floor side extension and extend existing driveway to other side.  
APPROVED
- 19/00126 2-8 Slaid Hill Court. Variation of condition 2 (approved plans); 4 (plant compound) and 5 (plant installation screening) to previously approved planning application 18/05366 for amendments to the approved scheme.  
APPROVED
- 19/00207 Wigton Court, Wigton Lane. Detached dwelling and detached outbuilding to the rear of Wigton Court.  
APPROVED
- 19/00225 94 High Ash Crescent. Alterations to raise roof height.  
APPROVED
- 19/00427 12 Elmville Avenue. Single storey side/rear extension.  
APPROVED

## **5. AGENDA ITEMS**

### **5.1 Cemetery Report**

The Cemetery Clerk advised that a third quotation for remedial works to the Cemetery footpaths has now been received. Councillor Mcleod offered to compare and evaluate the three quotations and report back to Councillors.

Councillor Hill will arrange for a stone mason to provide an estimate for erection of a shelter. The Clerk had received an email from a gentleman who was opposed to the installation of a shelter and, although his points were noted, there was overwhelming support to construct a shelter based on the results of a recent survey.

#### Interment

Margaret Hope TRICKETT, 1 March 2019 plot 328

#### Memorial

Margot LAWRENCE

### **5.2 Recreational Projects & Emmerdale Panel**

Councillor Hill advised that a full application for the proposed leisure facilities in Malt Kiln Lane will be submitted soon. Concerns highlighted by LCC Planners to the pre-application regarding improved signage and traffic calming will be incorporated if external funding can be found.

Councillor Hill will submit an application to the Emmerdale Panel for funding to replace the missing door from the red telephone box and associated restoration work.

### **5.3 Speed Indication Devices**

The Clerk will pursue the Parish Council complaint to the Head of Highways regarding the SIDs installed in Harewood as a response has still not been received.

### **5.4 Website**

The new website is now operational, the URL is [www.harewoodparishcouncil.gov.uk](http://www.harewoodparishcouncil.gov.uk)

### **5.5 Litter Clearing**

LCC has carried out a localised litter clearance from the road verges near Harewood, however Councillors have noted that litter has soon re-accumulated. The Clerk will contact LCC to enquire if a scheme known as 'Community Payback' is still available.

### **5.6 Christmas Lights**

Costs associated with installing Festive Lights to lamp-posts has been received from LCC. The total cost of £503 per lamp column comprises £218 pa for a Festive Light Motif and a one-off cost of £285 for installation of control equipment. Councillors approved the installation of 6 motifs for Harewood in 2019 and Councillor Hughes will liaise with LCC regarding the installation of lights in the Wigton Area, also in 2019.

### **5.7 Public Footpaths**

Councillor Masterton reported that the gate leading from Church Lane to the Harewood Churchyard remains padlocked. The PC believes a public right of way exists into the churchyard and the Clerk will write to Harewood Estate to request that the gate be unlocked to respect this long established public access.

## **6. CORRESPONDENCE AND COMMUNICATIONS RECEIVED**

### **6.1**

Manor House Lane. The Clerk and Councillors Beer and Mcleod met on site several residents of Manor House Lane, representatives from LCC and Alwoodley Ward Member Neil Buckley. A number of issues regarding the state of the carriageway and verges etc were highlighted and Councillor Buckley will follow up on the points raised.

### **6.2**

The Clerk reported he had cause to contact the police when he encountered vehicles parked at opposite sides of the road in High Ash Crescent, preventing other vehicles from passing. It was later confirmed that the offending drivers were attending an event at Wigton Moor School.

## **7. FINANCE MATTERS**

### **7.1 General**

A grant application from Wigton Moor URC to fund a replacement seat outside the Church at a cost of £630 was approved.

No decision was made regarding the application for a contribution to building work to support the Church's vision of a community hub, however a representative from the Church will be invited to the next PC meeting to provide further detail.

A grant application from Wigton Moor School for funding towards the school's Field Project was discussed and a sum of £2,421, being the cost of a Pirate Ship, was approved.

### **7.2 Bank Statements for end of February 2019:-**

The bank statement for the end of February was produced by the Clerk and confirmed by the Chairman as being in accordance with the Receipts and Payments book.

### **7.3 Cheques and cash received**

Hartley & Son	Inter fee – TRICKETT	235.00
Turner	Memorial fee – LAWRENCE	250.00

### **7.4 Cheques for approval and signature**

Leeds CC	Legal Services fee January 2019	236.88
K Sedman	4 <sup>th</sup> qtr salary	****
P Stephenson	4 <sup>th</sup> qtr salary	****
HMRC	Tax and NI	****
K Sedman	Expenses (5 months)	547.91
YLCA	Annual Membership	758.00

\*\*\*\*Minute Book and Councillors copy only

### **8. COMPLAINTS AND REQUESTS RECEIVED BY COUNCILLORS**

There were no complaints received by Councillors.

### **9. DATES OF THE NEXT MEETINGS**

The dates of next meetings are:-

**Wednesday 8 May 2019 7.30pm (Harewood Village Hall) – Annual Parish Meeting**  
**Thursday 16 May 2019 7pm (Wigton Moor Church) – Annual Parish Council Meeting**  
Thursday 20 June 2019 7pm (Venue to be confirmed)  
Thursday 25 July 2019 7pm (Venue to be confirmed)  
Thursday 5 September 2019 7pm (Venue to be confirmed)  
Thursday 10 October 2019 7pm (Venue to be confirmed)  
Thursday 21 November 2019 7pm (Venue to be confirmed)

#### **CLERK TO THE PARISH COUNCIL**

**K Sedman**  
Telephone 07587 202613  
E-mail: [harewoodpc@yahoo.co.uk](mailto:harewoodpc@yahoo.co.uk)

#### **CEMETERY CLERK**

**P Stephenson**  
Telephone 07407 711187